

A-12034/1/2019-E-2-DoC
Government of India
Department of Commerce

Department of Commerce intends to hire talented, innovative and dynamic Professionals as Independent Consultants for positions of Young Professionals, Associates, Consultants, and Senior Consultants on contractual basis.

2. The engagement shall be in four streams and the vacancies in various streams are given below. The required educational qualification for each of these five streams is given in the detailed Guidelines placed on Department of Commerce website.

Position	Economics	Public Policy	Data science*	General Management**	Total
Young Professional	12	4	0	5	21
Associate	9	3	4	2	18
Consultant	6	2	3	3	14
Sr. Consultant	0	0	1	1	2
Total	27	9	8	11	55

*Note: Under Data Science stream, vacancies of 1 Associate, 3 Consultants and 1 Sr. Consultant are for candidates with IT specialization with desirable experience/skills as under:

Desirable experience/skills :
<p>1. The Independent Consultant should be IT Governance expert or IT Project Manager, with knowledge and experience of:</p> <ol style="list-style-type: none"> a. Implementation of Enterprise class portals/systems preferably in a e-governance setup. b. Bid process management. c. Information/ cyber security management. d. IT/ data security management. e. SLA, contract and vendor management. <p>2. Any good IT Governance certification (PMP, ITIL, CISM, CISA, etc.) would be preferred.</p> <p>3. He/she should have knowledge of data privacy and international laws/ standards/ frameworks related to IT.</p> <p>4. He/she should have managed teams preferably in the government sector, should be good in coordination, interpersonal skills and writing reports and should have excellent MS Office and data analysis skills.</p> <p style="text-align: center;">OR</p> <p>The independent Consultant should have 3-5 years' experience in software development / IT System projects / Website Development / Mobile Application Development with Minimum of 2 years' experience in Software Development, Website and Mobile Application development.</p>

****Note:** Under General Management stream, vacancies of 2 Young Professionals, 1 Consultant and 1 Sr. Consultant are for candidates with specialization in Construction Management.

3. The Upper Age Limit, required overall and relevant post Qualification Experience and remuneration range for the four positions shall be as follows:

Position	Upper Age Limit *	Post qualification Experience	Relevant experience	Remuneration per month in Rs.
Young Professionals	35 years	Minimum 1 year	0	60,000
Associate	45 years	Minimum 3 years	Minimum 1 year	80,000 – 1,45,000
Consultant	50 years	Minimum 8 years	Minimum 3 years	1,45,000 – 2,65,000
Senior Consultant	65 years	15 years and above	Minimum 5 years	2,65,000 – 3,30,000

*as on date of advertisement

4. The other terms and conditions of engagement of Young Professionals, Associates, Consultants, and Senior Consultants will be according to the Guidelines for engagement of Young Professionals/ Associates/ Consultants/ Senior Consultants on contractual basis in Department of Commerce as Independent Consultants O.M. No. A-12034/1/2019-E-2-DoC dated 01.11.2022. The Guidelines are placed in Department of Commerce website <https://commerce.gov.in> under "Whats New". Further, it may be mentioned that the number of vacancies are tentative and may vary.

5. Interested and eligible candidates may mail duly filled application forms in the prescribed format (copy attached) along with their CV and self-attested copy of relevant documents to Email: **recruitment-e2@gov.in**. The last date of submission of application through email is 21 days from the date of publication of advertisement in the newspaper.

APPLICATION FOR THE POST OF YOUNG PROFESSIONAL/ASSOCIATE/CONSULTANT/SR. CONSULTANT

Post Applying for:

(Young Professional/Associate/Consultant/Sr. Consultant)

Stream:

(Economics/Data Science/Public Policy/General Management)

Paste recent
photograph

1. Name in Full (in Block Letter):
2. Father's / Husband's Name:
3. Permanent Address:
4. Correspondence Address:
5. Contact No. & Email-ID:
6. Date of Birth:
(Self-Attested copy of proof of age to be attached)
Age as on 01.07.2022:
7. Nationality:
8. Educational/Professional Qualifications:

Name of University/ Board	Year of Passing	Stream/Subject	% of marks/ CGPA

(Self-Attested Copy of Essential Educational Qualification to be attached)

9. Post qualification Work Experience in relevant fields:

Name & Address of Employer	Period of Service (from-to in dd/mm/yy)	Total tenure (in Years and months)	Designation	Nature of work/responsibilities

(Self-Attested Copy of experience certificate to be attached)

10. Languages known with proficiency:

11. Any other relevant Information:

Declaration

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. If any of the particulars furnished by me are found to be incorrect or suppressed, my candidature is liable to be rejected at any stage during or after selection process. Further, I understood that this position is purely temporary on contract basis and if it found after my appointment that the particulars furnished by me are incorrect or suppressed, my engagement is liable to be terminated without any notice.

Place:

Signature of Candidate:

Date:

Name of the Candidate: