



**ISLAMIA COLLEGE OF SCIENCE AND COMMERCE,  
SRINAGAR, KASHMIR- 190 002  
UGC AUTONOMOUS (NAAC ACCREDITED GRADE-A)**

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No. ICS/3731-3737/A-9/A-35

Dated: 27-12-2022

**ADVERTISEMENT NOTICE  
FOR ENGAGEMENT OF CANDIDATES ON  
NEED BASED ACADEMIC ARRANGEMENT FOR SESSION 2023**

Applications in online mode are invited from the eligible candidates for engagement as Lecturers, Teaching Assistants and Physical Training Instructor purely on Need Based Academic Arrangement in Islamia College of Science and Commerce, Srinagar for academic session 2023 i.e., up to 31<sup>st</sup> of December, 2023 or till the commencement of winter vacation, whichever happens to be earlier. Prospective applicants shall visit the College website [www.islamiacollege.edu.in](http://www.islamiacollege.edu.in) and fill application form strictly as per instructions and thereafter proceed for online payment of form fee of Rs.100/- in e-mode for each subject. The window of application form (filling) shall remain open from 30-12-2022 to 10-01-2023 up to 4:00 p.m.

DETAILS OF PROGRAMS/COURSES FOR WHICH APPLICATIONS ARE SOUGHT					
S. NO.	SUBJECT WITH MASTERS DEGREE IN	PROGRAMMES/ COURSES	S. NO.	SUBJECT WITH MASTERS DEGREE IN	PROGRAMMES/ COURSES
1.	BIO-CHEMISTRY	UG	10.	HINDI	UG
2.	BIO-TECHNOLOGY	UG	11.	ISLAMIC STUDIES	UG
3.	BOTANY	PG & UG	12.	INFORMATION TECHNOLOGY	UG
4.	COMMERCE	PG & UG	13.	MATHEMATICS	UG
5.	COMPUTER APPLICATIONS	PG & UG	14.	MANAGEMENT STUDIES	PG
6.	DISASTER MANAGEMENT	UG	15.	NANO-SCIENCE & NANO-TECHNOLOGY	UG
7.	ECONOMICS	UG	16.	PHYSICS	UG
8.	ENGLISH	PG & UG	17.	URDU	UG
9.	ENVIRONMENTAL SCIENCE	UG	18.	ZOOLOGY	PG & UG

**A- ESSENTIAL QUALIFICATION:**

**LECTURER/PHYSICAL TRAINING INSTRUCTOR:**

- Minimum Qualification: 1. Master's Degree in relevant subject with at least 55% marks (50% excluding any grace marks in case of SC/ST/differently abled) with NET/SET/SLET or Ph.D.
2. For the programme/subject of MBA the applicants with MBA/ MBA-Financial Management/MFC degree can apply and College will engage the Academic Arrangement with MBA or MBA-FM/MFC Degree holder only as per departmental requirement. However, separate merit lists will be compiled for MBA and MBA-FM/MFC degree holders.

**TEACHING ASSISTANT:**

Master Degree in relevant subject with at least 55% marks (50% excluding any grace marks, in case of SC/ST/differently abled)

The link for filling and submission of on-line application form will be available on College website [www.islamiacollege.edu.in](http://www.islamiacollege.edu.in) from 30-12-2022 to 10-01-2023 upto 4:00 p.m. No request shall be entertained after expiry of last date and closure of link thereof. The criteria for preparing of the merit list for the academic session 2023 shall be as per the guidelines for engagement of candidates on academic arrangement basis in Degree Colleges of UT of J&K under Government Order No.46-JK(HE) of 2022 dated 28-02-2022.

## B- HOW TO FILL THE ONLINE APPLICATION

1. Visit College Website at [www.islamiacollege.edu.in](http://www.islamiacollege.edu.in) and navigate to jobs / openings or click on the notice scroll to open registration portal for academic arrangement 2023.
2. Register with the portal by providing the following information:
  - Applicant name
  - User name (email)-working email which cannot be changed.
  - Set password for the account.
  - Mobile No.
3. Click submit and wait for the message account created and click on proceed to login:
4. Use the user name (email) and your set password to login to the portal.
5. After successful login you will be presented with detailed instruction sheet. Read it carefully to ensure proper filling of online application form.
6. Click on submit application form – you will be presented with applicant undertaking.
7. Click agree and proceed if you agree with and understand the undertaking.
8. FOR SECTION 1 – PERSONAL INFORMATION: Fill in correct information, and after completely filling the form proceed to next section by clicking next.
9. FOR SECTION 2 – ACADEMICS: Fill in the correct information as per the format, ensure to submit all the information especially graduation and post-graduation details. Proceed to the next section by clicking next.
10. FOR SECTION 3 – EXPERIENCE/ PUBLICATIONS: Fill in the correct information as per the format in correct chronological order and Proceed to the next section by clicking next.
11. FOR SECTION 4 – UPLOADS: Upload the relevant credentials & testimonials.

Note: applicant can log out and login with his/her credentials. The application will be locked and submitted only when the applicant presses confirm and submit button and proceed to payment gateway for submission of Rs.100/- fee.

## C- TERMS AND CONDITIONS:

1. The engagement of candidate(s) will be purely on Need Based Academic Arrangement wherever requirement arises for the academic session 2023. The engagement will be strictly in accordance with the revised guidelines framed by the Hr. Edu. Department vide Govt. Order No.46-JK (HE) of 2022 dated 28-2-2022.
2. College shall prepare a common merit list for each Program/Course for Lecturers, Teaching Assistants and Physical Training Instructor for the academic session 2023 strictly as per the eligibility criteria laid down in the revised guidelines for engagement of candidates on academic arrangement basis in Higher Education Department under Government Order No. 46-JK(HE) of 2022 dated 28-02-2022, reproduced as under.

Selection/Eligibility Criteria for preparation of Merit Lists					
S. NO.	ACADEMIC RECORD	SCORE			
1.	GRADUATION	80% & above = 21	60% to less than 80% = 19	55% to less than 60% = 16	45% to less than 55% = 10
2.	POST-GRADUATION	80% & above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC (non-creamy layer)/ PWD) to less than 60% = 20	
3.	M.PHIL.	60% & above= 07	55% to less than 60% = 05	M.Phil + Ph.D. Maximum: 25 Marks	
4.	Ph.D.	25			
5.	NET WITH JRF	10	JRF/NET/SET Maximum: 10 Marks		
	NET	08			
	SLET/SET	05			
6.	RESEARCH PUBLICATION (2 MARKS FOR EACH RESEARCH PUBLICATION PUBLISHED IN PEER-REVIEWED OR UGC LISTED JOURNALS) <i>In case of Research publications applicant has to put a handwritten self-attested certificate on the title page of research paper that it is Peer-Reviewed or published in UGC listed journal only.</i>	06			

7.	TEACHING / POST-DOCTORAL EXPERIENCE (2 marks for one year) However, if the period of teaching/ post-doctoral experience is less than one year then the marks shall be reduced proportionately.	10	
8.	AWARDS. Only awards/ recognition that are relevant to teaching / specialisation/ research will be considered.		
	INTERNATIONAL/ NATIONAL LEVEL (Awards given by International organisations/ Government of India recognised National Level Bodies)	03	In awards category Maximum: 03 Marks
	STATE/ UT-LEVEL (Awards given by State/ UT Government)	02	

However, revised/amended guidelines (if any) as and when issued by the Higher Education Department, J&K Government for the engagement of candidates on academic arrangement basis in Degree Colleges of J&K UT shall apply mutatis mutandis.

3. The candidates shall be engaged purely on need-based academic arrangement and shall be paid consolidated monthly remuneration in terms of Govt. Order No.219-HE of 2018 dated 28-3-2018 amended from time to time.
4. Cut-off date for academic qualifications, teaching experience, research etc. shall be the last date of receipt of online application forms.
5. No remuneration/pay/salary/honorarium shall be paid during any vacation period (winter/summer).
6. At the time of submission of online application forms, self-attested undertaking, as per the prescribed format only is to be submitted as part of online application by all the applicants.
7. Only Selected candidates have to submit an affidavit duly attested by the First-Class Magistrate, on the prescribed format after his/her selection on the basis of merit.
8. If an academic arrangement candidate after his/her engagement purely on need basis in the College gets disengaged due to filling up of post by selection through PSC or by posting a regular faculty, he/she shall have no claim whatsoever.
9. Teaching Assistant shall be engaged only in case of non-availability of candidates with JRF/NET/SLET/SET/Ph.D. qualifications.
10. In the event of any information being found false, incomplete, incorrect, forged, tempered, the candidature of the applicant will be cancelled without any notice. Further, misleading information shall also warrant necessary legal action.
11. The candidates having marks in CGPA shall enclose a conversion certificate (from CGPA to percentage) from the concerned University, if not mentioned on the marks transcript.
12. Mere submission of online application by the candidate(s) does not entail him/her for engagement as Lecturer/Physical Training Inductor or Teaching Assistant purely on need based academic arrangement in the College. The engagement is purely on temporary "Need Based Teachers" wherever need arises.
13. Since application is to be submitted in online mode only without any hard copy as such due care must be taken while filling the details. All pages of form must be checked and rechecked carefully for filling of fields and uploading of documents before final submission. In no case any change will be permitted after online submission of form.
14. The revised/amended guidelines as and when issued by the Government for engagement on Need Based Academic Arrangement Teachers in Higher Education Department shall apply mutatis mutandis for all those candidates who are applying in response to this advertisement notification or those to be engaged after selection on merit basis.
15. In case Guest Faculty is required in a particular subject the same shall be requisitioned from the compiled merit list as far as possible. Guest Faculty shall be paid remuneration as per the number of actual lectures delivered by them.
16. Wherever PG programmes are being offered the faculty engaged on Academic Arrangement Basis shall have to teach students of PG/UG programmes as per time table devised by concerned Head of the Department.
17. The services of purely on need based academic arrangement candidate(s) shall terminate on expiry of academic session upto 31-12-2023 or till the commencement of winter vacation whichever happens to be earlier or the contract can be terminated in between under one months' notice from either side or on payment of one month's remuneration in lieu of notice by the engaging authority. No pay/salary/remuneration/honorarium shall be paid during vacation period of the College.

In the spirit of Government directions of rolling out of all services in online mode only, College is asking for applications in online mode and has done away with subsequent submission of hard copies. As such all applicants are called upon to appreciate this initiative by submitting all details strictly as per directions and ensure that only relevant documents, asked for, be scanned in proper light and uploaded as per size requirement. As an example, College has asked for scanned copy of only title page of research paper and same should be adhered to. Your co-operation will ensure success and subsequent rooting of this online process which will not only save time but resources of applicants as well.



Prof. Sheikh Ajaz Bashir  
Principal