No:AU/EC/R-5/2022/1921-24   Dated:11ᵗʰ Dec.,2022

Notice

This is notified for information of all concerned candidates who have applied for the post of Assistant-cum-Typist & Stenographers pursuant to Advertisement Notification No. 02 of 2022 dated 06.05.2022 and those in-service Assistant-cum-Typists of SKUAST-K, appointed on compassionate grounds, in respect of whom the mandatory Type test is yet to be conducted that their Type test & Type/Shorthand tests, as the case may be, shall be held at National Institute of Electronics & Information Technology(NIELIT), Rangreth from 22ⁿᵈ of December, 2022 as per the schedule notified vide No.AU/EC/R-5/2022/1917-20 dated:11ᵗʰ of December,2022 available on University website www.skuastkashmir.ac.in.

The qualifying criteria in respect of the above tests shall be as under:-

Type test for the post of Assistant-cum-Typist	Type/ Shorthand test for the post of Stenographer
Typing speed of not less than 35 words per minute with minimum 90% accuracy.	1. Typing speed of not less than 30 words per minute with minimum 90% accuracy. 2. Shorthand speed of minimum 50 words per minute. ***Note:*** *A six (06) minute dictation of 300 words shall be given to the candidates followed by a 15 minute time period for transcription. Standard stroke method shall be followed for the said test.*
Note: Type test for both the posts shall be conducted on Computer Keyboard.	

Eligible candidates can accordingly download their Admit Cards from University website www.skuastkashmir.ac.in w.e.from 14ᵗʰ of December, 2022.

(Prof.K.N.Qaisar)
Controller of Examinations

Copy to:
- Registrar, SKUAST-K, Shalimar
- Officer In-Charge ARIS with the request that the notice be uploaded on the university website.
- PRO with the request that the notice be published in two dailies of J&K
- Secretary to Vice-Chancellor for the information of Hon'ble Vice-Chancellor