

Advertisement for the Position of Project Officer

Advt.no. Outsource HR-03

Date: 18 July 2023

The Outsource Agency invites online applications to fill the following post, to work at IIT Jammu on outsource basis:-

No of post	Name of the post	Age Limit	Period of Engagement	Consolidated Salary package
02	Project Officer(Civil)	40 years	Initially for 01 Year or as per requirement (extendable based on the performance and requirement)	₹ 40,000/- to 70,000/- per month

Eligibility Criteria:

B.Tech in Civil Engineering with Minimum five years' experience in execution of Civil Engineering projects and should have good working knowledge of preparing estimates of building projects.

Desired:

M.Tech in Structural Engineering/ Construction Management with experience in Planning and execution of large projects and execution of MEP services.

General Instructions:

- (i) Candidates should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement.
- (ii) The outsource Agency will be depute the selected candidate at IIT Jammu on outsource basis.
- (iii) This is purely a temporary engagement, and selection does not entitle for any claim what-so- ever regularization against any regular post or any vacancy arising in future in this or any other cadre/post on the basis of this service at the client organization, that is, IIT Jammu.
- (iv) Good knowledge of Computer applications (on emails, word processing, spreadsheet, presentations software etc. and OS like MS-Windows) is a must.
- (v) Only Shortlisted candidates will be called for written test and interview. Mere qualifications may not ensure short-listing. A higher criteria may be adopted to ensure fulfilling reasonable number of candidates.
- (vi) The Candidates need to bring all the original documents for verification during interview.

Application Submission:

- (i) Candidates are required to submit online application latest by 31.07.2023. For submission of application please visit on <https://apply.iitjammu.ac.in>. On behalf of outsource Agency, this advertisement is given for wider reach of the candidates.
- (ii) Incomplete application shall be summarily rejected.
- (iii) Candidates must provide certificates of 10th or equivalent, 12th or equivalent, graduation and post-graduation qualification (if any), experience and last salary drawn.