



PRIME MINISTERS MUSEUM AND LIBRARY

(An Autonomous Body Under the
Ministry of Culture, Government of
India)
Teen Murti House, New Delhi-
110011

Applications are invited for various posts of Prime Ministers Museum & Library.

Interested candidates may send their resume with all the necessary documents in sealed envelopes addressed to Director, PMML, Teen Murti Bhawan, New Delhi 110011 latest by 10th November, 2023.

For all details regarding number of qualifications, monthly fixed remuneration, etc., please visit the PMML website www.pmml.nic.in.



प्रधानमंत्री संग्रहालय एवं पुस्तकालय

(संस्कृति मंत्रालय, भारत सरकार द्वारा स्थापित स्वायत्त निकाय)
तीन मूर्ति भवन, नई दिल्ली-110011

प्रधानमंत्री संग्रहालय एवं पुस्तकालय (संस्कृति मंत्रालय के अधीनस्थ स्वायत्त निकाय) में विभिन्न पदों पर नियुक्ति के लिए योग्य उम्मीदवारों से आवेदन पत्र आमंत्रित किए जाते हैं।

अनिवार्य योग्यता : योग्यता, अनुभव, सामान्य अनुदेशों आदि के लिए, कृपया हमारी वेबसाइट pmml.nic.in देखें।

इच्छुक उम्मीदवार शैक्षणिक योग्यता और अनुभव प्रमाण पत्र आदि की स्वप्रमाणित प्रतियों के साथ अपना आवेदन निदेशक, प्रधानमंत्री संग्रहालय एवं पुस्तकालय, तीन मूर्ति भवन, नई दिल्ली-110011 को 10 नवम्बर, 2023 तक अवश्य भेज दें।

RECRUITMENT RULES

- | | |
|--|---|
| 1. Name of the Post | Technical Assistant (Preservation) |
| 2. No. of Post | One |
| 3. Category | Unreserved |
| 4. Pay Scale | Rs. 29200- Rs. 92300
Matrix Level 5 as per 7 th CPC |
| 5. Age limit for direct recruits | Below 28 years |
| 6. Educational and other qualifications required for direct recruits | <u>Essential:</u>
(i) Matriculate or equivalent qualification.
(ii) At least 5 years' experience of repair and renovation of documents and manuscript by manual and mechanical processes. |

RECRUITMENT RULES

- | | |
|--|---|
| 1. Name of the Post | Preservation Assistant |
| 2. No. of Post | One |
| 3. Category | Unreserved |
| 4. Pay Scale | Rs. 21700- Rs. 69100
Matrix Level 3 as per 7 th CPC |
| 5. Age limit for direct recruits | Below 28 years |
| 6. Educational and other qualifications required for direct recruits | <u>Essential:</u>
(i) Matriculate or equivalent qualification.
(ii) At least 3 years' experience of repair and renovation of documents and manuscript by manual and mechanical processes. |

RECRUITMENT RULES

- | | |
|--|---|
| 1. Name of the Post | Junior Technician |
| 2. No. of Post | One |
| 3. Category | Unreserved |
| 4. Pay Scale | Rs. 25500- Rs. 81100
Matrix Level 4 as per 7 th CPC |
| 5. Age limit for direct recruits | Below 28 years |
| 6. Educational and other qualifications required for direct recruits | <u>Essential:</u>
(i) Diploma in Radio or Electronics Engineering
(ii) Three years' experience in operation and maintenance of audio equipment like amplifiers, tape-recorders etc. |

(Annexure 1)

APPLICATION FORM FOR THE POST OF PRESERVATION ASSISTANT, PRIME
MINISTERS MUSEUM AND LIBRARY, NEW DELHI

Name (BLOCK LETTER)							
Date of Birth DD/MM/YYYY							
Age as on last date of submission of application							
Place of Birth							
Father's/Mother's or Husband's name (in case of married female)							
Permanent Address in full							
Present Address in full (correspondence)							
Educational Qualifications in Chronological order (please attach copies of self attested certificates Mark sheet etc.)							
Sl. No.	Exam Passed	University /Board	Date of entering	Date of leaving	Examination Passed (year)	Division /Grade	Subject
1.							
2.							
3.							
4.							
5.							
Professional Qualification in Chronological order (please attach copies of self attested certificates Mark sheet etc.)							
Sl. No.	Exam Passed	University /Board	Date of entering	Date of leaving	Examination Passed (year)	Division /Grade	Subject
1.							

2.							
3.							
4.							

Details of Employment in Chronological order

Sl. No.	Name of Office/Organization	Post held	From	To	Scale of Pay & Basic Pay	Nature of Duties
1.						
2.						
3.						
4.						

Additional information, if any, which you would like to mention in support of your suitability for the post. (Enclose a separate sheet, if the space is insufficient)	
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Declaration: I have carefully gone through the vacancy circular/advertisement and I am well aware that the information provided by me above, supported by documents submitted will also be assessed at the time of selection for the post. In case of any false statement I am liable to any action Government may deem fit and proper.

.....
(Signature of the Candidate)

Place:
Date:
Mobile no.
E-mail id:

Prime Ministers Museum & Library

General instructions for applicants:-

1. Candidates must send their applications in the required format for a particular post to this office in a sealed envelope clearly super scribed as **“APPLICATION FOR THE POST OF -----”**. An applicant applying for more than one post is required to apply separately for each post.
2. The candidates are mandatorily required to provide their e-mail IDs (CAPITAL LETTER) and contact number in the application as per the required format.
3. The recruitment will be made in accordance with the guidelines issued by DoPT from time to time and PMM&L Recruitment Rules.
4. Reservation Policy of Government of India will be applicable in respect of candidates belonging to reserved categories.
5. Only matriculation/SSC certificate issued by the concerned educational boards will be considered as proof of date of birth. No other document will be accepted for verification of date of birth. The date applicable for determining the age will be the last date of submission of application.
6. Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and the candidature will be cancelled. Concealment of fact/information or submitted false information will lead to cancellation of candidature at any stage of recruitment.
7. The PMM&L reserves the right to Revise/Reschedule/Cancel/Suspend the recruitment process without assigning any reason. The decision of the PMM&L shall be final and no appeal in this regard shall be entertained.
8. In case the total number of applications received in response to the advertisement for the post is more, the duly constituted Selection Committee of PMM&L shall reserve the right to devise additional criteria for shortlisting of candidates to take the selection process further.
9. Any Corrigendum/Changes/Updates related to the recruitment process shall be available on the official website of PMM&L. The candidates are advised to regularly visit the PMM&L website and check their emails/mobiles for all updates.

10. The candidate must attach self-attested soft copies of all relevant documents which they have claimed in the application form. The original certificates would be required at the time of interview/documents verification only.
11. The employed candidates of Central Govt./Autonomous Bodies/Statutory Bodies/State Govt. should send the applications through proper channel. However, they will require to produce the NO OBJECTION CERTIFICATE (NOC) from their organization when required by PMM&L, with a certificate that (i) no vigilance case is pending/being contemplated against him/her (ii) the applicant will be relieved within one month of receipt of appointment offer, if he/she is selected.
12. The decision of the competent authority at PMM&L in all matters relating to eligibility, acceptance or rejection of applications and the selection process will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual.
13. Applications received without the requisite documents are liable to be rejected.
14. Applications received after the prescribed date will not be entertained in any case.
15. Incomplete applications shall be summarily rejected.
16. Canvassing in any form will be treated as a disqualification for the post.
17. Candidates must be in sound health. They must, if selected, be prepared to undergo such medical examination and satisfy Competent Medical Authority as the PMM&L may require.
18. The PMM&L reserves the right to change the number and nature of posts/vacancies without assigning any reason.
19. The applicants should send the application in a sealed envelope and send it to the, Director, Prime Ministers Museum & Library, Teen Murti House, New Delhi-110011. The last date for receiving of application is 10th November, 2023 for all candidates. The applicants may visit the official website www.pmmml.nic.in for detailed advertisement, application format & other information.
20. No TA/DA will be paid to the candidates at any stage of the recruitment process for appearing in the test/interview.

Director, PMM&L