

F. No. 11-4/2019-20/E-III(R-II/Rect.(D))  
National Council of Educational Research and Training  
Sri Aurobindo Marg, New Delhi-110016

Dated the 3<sup>rd</sup> November, 2023

**NOTICE**

The interview for the following 02 (two) posts in response to Advertisement No. 11-4/2019-20/E-III(R-II)/Rect.(D) is to be held as per schedules given below :-

Sl.	Name of the Posts	Number of Posts	Total Number of Candidates	Reporting Time	Interview Time
1	Business Manager	01 UR	08	9.00 AM	10.00 A.M onwards
2	Assistant Business Manager	01 UR 01-OBC	09		

The list of the candidates provisionally shortlisted are attached as Annexure-II-III.

**Note:-** All the candidates are requested to download their Admit Card by using their login credentials (i.e. email ID & Password) from recruitment portal through <https://ncertnt.samarth.edu.in>.

The instructions contained in Annexure-I & IB for attending the Interview may also be gone through carefully.

**Date & Venue for Interview:**

Date: 16.11.2023  
Venue :- Conference Room, First Floor  
Zakir Hussain Khand, NCERT  
Sri Aurobindo Marg, New Delhi - 110016

*Kiran*  
*03-11-23*

**Deputy Secretary**  
**Recruitment-II Section**

## Annexure-I

1. Original and one self-attested copies of degrees, diplomas and other certificates of qualifications, experience certificates, matriculation/ equivalent certificates in support of declaration of age, caste certificate with regard to claim for relaxations under any category as provided by the Govt. of India/NCERT. Failure to produce the required documents will result in outright rejection of the candidature.
2. The candidate must meet the eligibility criteria as per advertisement and produce the testimonials as per Annexure-IB.
3. You are requested to bring original photo I.D. Proof along with a self-attested photocopy.
4. Candidate employed in a Govt/PSU, who has not sent the application through proper channel, she/he must submit the written permission or 'No Objection Certificate' from the employer permitting to appear in the Interview/ Skill Test. In the absence of such document, the candidate will not be allowed to appear in the Interview/Skill Test.
5. The candidate should bring one latest passport size colour photograph. One photograph should be pasted in the space earmarked alongside uploaded photo.
6. Your candidature for Interview/Skill Test is provisional subject to production of aforesaid documents, failing which you will not be allowed to appear in the Interview/Skill Test.
7. The Interview/Skill Test letter downloaded by the candidate will be collected and retained by the NCERT on the date of Interview/Skill Test.
8. No TA/DA will be paid for attending the Interview/Skill test.
9. NCERT reserves the right of postponing or deferring the date and time of the Interview/Skill Test for which due intimation will be sent to you. However, no claim will be entertained against cancellation charges of tickets or otherwise.
10. If any of the particulars stated by you in the online application form is found incomplete or wrong on verification, or if you are found to have willfully suppressed any material information relevant for consideration of your case without prejudice to any other action that may be taken in consequences thereof, your candidature will summarily be rejected and you will not be allowed to appear in the Interview/Skill Test.
11. Please note that the Selection Committee Meeting may continue till late evening or may extend on the following day, if required.

UNDERTAKING TO BE SUBMITTED BY THE CANDIDATE

ANNEXURE-IB

Post applied for: \_\_\_\_\_

Name of the candidate: \_\_\_\_\_

Form No. \_\_\_\_\_

Date of Interview/Skill Test \_\_\_\_\_

**Note: The eligibility conditions will be as per advertisement**

I herewith submit the self-attested photocopies of the following documents for verification with the original certificates:

1. 10<sup>th</sup> Standard Certificate (yes/No) \_\_\_\_\_
2. 12<sup>th</sup> Standard Certificate (yes/No) \_\_\_\_\_
3. Degree Certificate (yes/No) \_\_\_\_\_
4. Post Graduate Certificate (yes/No) \_\_\_\_\_
5. Degree/Diploma of Technical/other certificate (yes/No) \_\_\_\_\_
6. Experience certificate (yes/No) \_\_\_\_\_
7. NOC from the Competent Authority. (yes/No) \_\_\_\_\_
8. Salary Slip of last month issued by the Competent Authority (yes/No) \_\_\_\_\_
9. Valid Caste Certificate (yes/No) \_\_\_\_\_
10. PWD Certificate (yes/No) \_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature of the candidate \_\_\_\_\_

**Documents verified by :**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

<u>Business Manager</u>					
Sl.	Application No.	First Name	Last Name	Category	Date of Birth
1	CNCN103730	Archana	Kumari	Unreserved (UR)	1985-11-13
2	CNCN107125	RAJENDRA	VERMA	Unreserved (UR)	1983-12-31
3	CNCN108549	SAPTEN	HAIDER	Unreserved (UR)	1987-10-02
4	CNCN131534	Nimesh	Srivastava	Unreserved (UR)	1988-04-08
5	CNCN49604	Kapil	Kanal	Unreserved (UR)	1982-11-06
6	CNCN69547	Geetesh	Suhane	Unreserved (UR)	1989-04-25
7	CNCN94307	SACHIN	CHAUHAN	Unreserved (UR)	1984-06-13
8	CNCN98962	RABI	TRIPATHY	Unreserved (UR)	1980-06-25

Annexure - III

Sl.	Application No.	First Name	Assistant Business Manager		Date of Birth
			Last Name	Category	
	CNCN100724	ANSUL			
	CNCN114644	Y	Krishna	OBC(Non-Creamy layer)	1993-08-29
	CNCN119253	PRASUN	CHAKRABORTY	Unreserved (UR)	1994-08-15
	CNCN131672	Rakesh	Ranjan	Unreserved (UR)	1991-08-29
	CNCN1583	Himanish	Ganguly	Unreserved (UR)	1991-04-28
	CNCN39777	DEEPAK	KUMAR	Unreserved (UR)	1994-07-06
	CNCN86285	Diwakar	Singh	Unreserved (UR)	1989-04-20
	CNCN86418	Priyanka	Nagar	Unreserved (UR)	1990-07-15
	CNCN90160	PADAM	BHATI	OBC(Non-Creamy layer)	1993-05-15
				OBC(Non-Creamy layer)	1987-05-13