

GOVERNMENT OF JAMMU AND KASHMIR
JAMMU AND KASHMIR SERVICES SELECTION BOARD
CPO Chowk, Panjtirthi, Jammu/Zam Zam Complex Rambagh, Srinagar
www.jkssb.nic.in

Notice

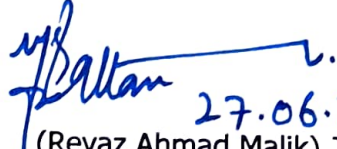
Subject: Issuance of Admit Cards to the candidates for the Type Test/Short Hand Test for the post of Junior Scale Stenographer/Steno Typist.

1. The Jammu and Kashmir Services Selection Board (JKSSB) is conducting the Type test along with Short Hand Test (Skill Test) for the post of Junior Scale Stenographer/Steno Typist advertised under various notification no(s) and item no(s) from 3rd July, 2024.
2. **Admit Cards** for the Candidates, whose Type Test along with Short hand Test is scheduled **on 03.07.2024** onwards shall be hosted on JKSSB's Official website (www.jkssb.nic.in) **w.e.f. 28.06.2024 (04.00PM)**. The Admit Card is issued to inform the candidates about the Name & Address of Examination Centre, Examination date and time for the candidate.
3. Candidates can download their Admit Cards from the website using their E-mail ID and Date of Birth. They must read the instructions contained therein, carefully.
4. The candidates must note that the admit card will be checked at a registration counter at the venue.
5. The candidates will not be permitted entry into type test venue without the Admit card and a valid identity which shows the photo clearly. Please again note that apart from Admit Card, the candidates shall be required to produce a Photo identity card (Aadhaar Card/Voter Identity Card/Driving License/Passport/Pan Card/Identity Card issued by Competent Authority) as proof of your identity at the time of the exam.
6. In case of any difficulty in downloading/issues related to Admit Card, Candidate(s) may contact the JKSSB Help-Desk at 0191-2461335 (Jammu)/0194-2435089 (Srinagar) or write to JKSSB at helpdesk.jkssb@gmail.com. Help Desk will be active from **28.06.2024 onwards till completion of Typing Tests/Short Hand Tests** during office hours only.
7. The candidature of candidates claiming eligibility by misrepresentation/concealment of any material facts, impersonation, fraud, etc. shall be liable for cancellation and disciplinary action, as deemed appropriate.
8. The candidates who have applied for multiple Advertisement Notifications and have been issued multiple Admit Cards should appear in the Typing Test/Short Hand Test against single Admit Card only. If a candidate appears in the multiple shifts/test then the said candidate will be treated as disqualified.
9. The Candidates who have been issued multiple Roll No.(s)/Admit Cards are

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advised to submit a clubbing request for which a separate notice shall be issued after the culmination of the type test.

10. The Board reserves the right to cancel the candidature of any candidate at any stage at which he/she is found ineligible.
11. The candidates are also advised to be in touch with the JKSSB's Official Website (www.jkssb.nic.in) for the latest updates on the examinations and Admit cards will not be sent by post.
12. Stepwise procedure to download JKSSB E-Admit Card:
 - i. To download E-Admit Card, first visit the official website of JKSSB, i.e. www.jkssb.nic.in
 - ii. On the homepage, there will be an option to download **E-Admit Card**.
 - iii. On that page, click on the link/button- "**LOGIN**"
 - iv. Enter log-in credentials, i.e. **E-mail ID and Date of Birth**.
 - v. Username will be your **E-mail ID & Password** will be your **DOB in DDMMYY format**.
 - vi. On successful completion of above step, your basic details will be shown, kindly verify the details, in case of any mismatch, please contact helpdesk via call or email.
 - vii. Click on the "**View and Print E-Admit Card**" button.
 - viii. The JKSSB E-Admit Card will appear on the screen.
 - ix. Download and print your JKSSB E-Admit Card.
 - x. Candidate must bring the clear printed copy of E-Admit card on the day of examination.
13. A CANDIDATE WHO FAILS TO APPEAR IN THE TEST ON THE SCHEDULED DATE & TIME, SHALL NOT BE ALLOWED TO APPEAR IN THE TEST FOR THE MENTIONED NOTIFICATION ON ANY SUBSEQUENT DATE AND SHALL BE DISQUALIFIED FOR ANY FURTHER CONSIDERATION ON THIS ACCOUNT.
14. NO SUPPLEMENTARY TYPE-TEST/SHORT HAND TEST (OF THE CANDIDATES WHO HAPPEN TO MISS THE TYPE-TEST/SHORT HAND TEST SCHEDULED HEREIN) SHALL BE CONDUCTED BY THE BOARD ON ANY GROUND WHATEVER.
15. THE CANDIDATES WHO FAIL TO APPEAR IN THE TYPE TEST/SHORT HAND TEST ON THE GIVEN DATE SHALL FORFEIT HIS/HER RIGHT OF CONSIDERATION.


27.06.2024
(Reyaz Ahmad Malik) JKAS
Controller of Examinations
J&K Services Selection Board

No. JKSSB-COE0EXAM(UT)/56/2023-03(7245277)

Dated: 27.06.2024

Copy to the: -

1. Commissioner/Secretary to the Government, General Administration Department, Civil Secretariat, J&K, Jammu for favour of information.
2. Director information, J&K Government, Jammu with the request to get the said

notice published in at least two leading newspapers of Jammu/Srinagar.

3. Member _____(All), J&K Services Selection Board for information.
4. Secretary, J&K Services Selection Board for information.
5. Administrative Officer, Jammu/Srinagar for information and necessary action.
6. Pvt. Secretary to the Chairman, J&K Services Selection Board.
7. I/c Website for uploading.