UNION PUBLIC SERVICE COMMISSION DHOLPUR HOUSE, SHAHJAHAN ROAD NEW DELHI – 110 069

То

Dear candidates,

Subject: Recruitment to 234 posts of Medical Officer (GDMO Sub-cadre) in Department of Health & Family Welfare, Govt. of NCT of Delhi.

Sir/Madam,

With reference to your application for the above mentioned post, this is to inform that you have been shortlisted for interview. You are accordingly requested to appear for the interview as per the reporting schedule given below. Reporting time for candidates called for interview in Forenoon Session is **09.00 A.M** and the Reporting time for candidates called for interview in Afternoon Session is **12.00 Noon**, in the **UPSC Office, Dholpur House, Shahjahan Road, New Delhi – 110 069.**

2. You are requested to bring all the original documents (alongwith their self attested photocopies) regarding educational qualification, experience, age proof, community/PH certificate, equivalence certificate etc. as per exhaustive details given in the Commissions website (http://www.upsc.gov.in) under Recruitment/Interview/List of documents (Annexure I) while appearing for the interview.

3. You are also requested to submit Attestation Form alongwith latest photographs and fill TA Bill Form (if an outstation candidate). In this regard please read carefully and follow the procedures, terms & conditions governing the Interview as indicated in the Commissions website under Recruitment/Interview/Procedure, Terms & Conditions (Annexure II) and download the requisite forms.

Note: No request for change of date of interview will be entertained.

Yours faithfully,

Sd/-Under Secretary (SPC-I) Union Public Service Commission 23098591-4922

List of original documents to be submitted on the day of Interview.

(i) Matriculation/10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation/10th Standard or equivalent issued by Central/State Board indicating Date of Birth in support of their claim of age. Where date of birth is not available in certificate/mark sheets, issued by concerned Educational Boards, School leaving certificate indicating Date of Birth will be considered (like in case of Tamil Nadu & Kerala).

(ii) Essential Qualification as mentioned in the Advt. No. 09/2023, Vacancy No. 23050909113 along-with mark-sheets pertaining to all the academic years/final year as proof of educational qualification claimed. In the absence of Degree, provisional certificate along with mark sheets pertaining to all the academic years/final year will be accepted & three years experience certificate in the relevant field.

(iii) Certificate(s) in the <u>"prescribed proforma"</u> from the Head(s) of Organization(s) /Department(s) for the entire experience claimed, clearly mentioning the duration of employment (date, month & year) indicating the basic pay and consolidated pay, nature of duties performed/experience obtained in the post(s) with duration(s). Only the experience in the field relevant to the post would be considered. Experience certificate not in prescribed proforma would be considered on merits by the Commission.

(iv) Caste certificate in the prescribed proforma in case of candidates seeking reservation as SC/ST/OBC from the competent authority indicating clearly the candidate's Caste, the Act/ Order under which the Caste is recognized as SC/ST/OBC and the village/ town the candidate is ordinarily a resident of & EWS certificate in the prescribed format.

(v) A declaration in the <u>"prescribed proforma"</u> by candidate seeking reservation as OBC, that he/she does not belong to the creamy layer on the crucial date, in addition to the community certificate (OBC). Unless specified otherwise, the prescribed last date for receipt of Online Recruitment Application on ORA website for the post is to be treated as crucial date.

(vi) Physically Handicapped (PH) certificate in <u>"prescribed proforma"</u> issued by the competent authority by Physically Handicapped persons eligible for appointment to the post on the basis of prescribed standards of Medical Fitness.

(vii) **Candidate claiming change in name** after matriculation on marriage or remarriage or divorce etc. must submit the following documents:

- a) <u>In case of marriage of women</u> Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner.
- b) <u>In case of re-marriage of women</u> Divorce Deed/Death certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
- c) <u>In case of divorce of women</u> Certified copy of Divorce Decree and Deed Poll/Affidavit duly sworn before the Oath Commissioner.
- d) <u>In other circumstances for change of name for both male and female</u> Deed Poll/Affidavit duly sworn before the Oath Commissioner and paper cuttings of two

leading daily newspaper in original (One daily newspaper should be of the area of applicants permanent and present address or nearby area) and Gazette Notification.

e) <u>In case of error in spelling of name</u>- An Affidavit duly sworn before the Oath Commissioner.

(viii) Certificate in respect of Age relaxation in case of :

- a) Ex-Servicemen and Commissioned Officers including ECOs/SSCOs in <u>"prescribed</u> proforma" from competent authority.
- b) Central/UT Government Employees/Servants in <u>"prescribed proforma"</u> from competent authority.
- c) Meritorious Sports persons in <u>"prescribed proforma"</u> from competent authority.
- d) Widows/Divorced Women/Women Judicially separated from Husbands.
- e) Persons who had ordinarily been domiciled in the State of J & K during the period from 1st January, 1980 to 31st December, 1989.

(ix) Persons already in Regular Government service, whether in permanent or temporary capacity other than casual/ad hoc/daily wages/hourly paid/contract basis are however required to submit a declaration that they have informed in writing to their Head of Office/Department that they have applied for the selection.

(x) In case you have claimed to be a Government servant a certificate from your employer clearly stating that **as on the closing date for this/these posts(s**) you were a Government servant.

- (xi) Any other condition* (*e.g., in case of ex-servicemen)
- Note: Candidates may refer to the relevant advertisement for the above post in the Employment News or to one of the recruitment advertisements under the tab 'Recruitment' on the Commission's website www.upsc.gov.in for the prescribed formats of certificates, etc.

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Procedures, Terms and Conditions for Interview

1. DURING THE VERIFICATION OF THE DOCUMENTS/CERTIFICATES IF ANY INFORMATION GIVEN BY YOU OR ANY CLAIM MADE BY YOU IN YOUR ONLINE APPLICATION IS FOUND TO BE FALSE, YOUR CANDIDATURE WILL BE LIABLE TO BE REJECTED AND YOU MAY ALSO BE DEBARRED EITHER PERMANENTLY OR FOR A SPECIFIED PERIOD BY THE :

- COMMISSION FROM ANY EXAMINATION OR SELECTION HELD BY THEM
- THE CENTRAL GOVERNMENT FROM ANY EMPLOYMENT UNDER THEM

If you are already in service under the government you would be liable to disciplinary action under the appropriate rule.

2. Kindly fill up the Attestation Form (available in Commissions website), with one recent photograph (Passport size) (5 cms x 7 cms) affixed on it at the space specified therein and submit the same on the day of checking of original documents/certificates. Candidate is also required to bring two additional identical photographs self signed on front in ink and mentioning your (i) Roll Number, (ii) Date of interview and (iii) the name of the Post in the back of it. Only the upper half of the photograph should be utilized for writing Roll Number etc. and the lower half should be left blank for Official use.

3. You may bring along with you books, publications, manuscripts etc. the authorship of which you claim, and/or any Thesis/Dissertation submitted for post-graduate qualification, reprints of papers published in journals of repute, any literary/artistic and architectural work done by you which may have relevance to the advertised post and which you may wish to submit to the Interview Board for their scrutiny.

4. The candidature of candidates is <u>PROVISIONAL</u> subject to their being found eligible in all respects. Candidates are summoned for interview subject to production of documents/certificates in support of their claim relating to age, claim for age relaxation as Government Servant, educational qualifications, experience in relevant field, community, physical disability etc as per prescribed eligibility criteria for the post <u>IN</u> <u>ORIGINAL</u> alongwith one set of attested photocopies of documents/certificates at the time of interview. (<u>Closing date</u> is crucial date for receipt of application as all claims of essential qualification/age relaxation/community etc. are governed by the closing date). The candidates are, therefore, advised to keep the said certificates ready and check beforehand the requirement of certificates in accordance with important instructions available in the detailed advertisement and their claim for the post.

5. The fact that you have been called for interview by the Commission does not guarantee your selection for appointment or that your demand for a higher starting salary, if any, will be supported by the Commission in case, you are selected for appointment. The initial pay of a candidate already in Central Government Service will be fixed ordinarily in accordance with the rules on the subject.

6. The Union Public Service Commission does not defray traveling or other expenses of candidates called for interview. Only the outstation candidates called for interview are paid contribution towards these expenses to the extent mentioned below:

Instructions regarding Re-imbursement of Rail Fare

The Competent Authority has decided to reimburse travelling allowance to the outstation candidates for attending Interviews/ PT Boards subject to the following conditions:-

a) Second/ Sleeper class train fare (Mail Express) will be reimbursed if the candidates perform their journey by Rail irrespective of Class in accordance with para 132 of Supplementary Rules.

b) Candidates will have to submit hard copies / print out of ticket (to and fro journey) in case of Train journey alongwith the prescribed T.A. claim form duly filled in duplicate. (TA Claim forms are available in the Forms and Download Section of the UPSC website).

The Candidates are advised to read the instructions carefully.

NB: In case a candidate is not allowed for interview for any reason mentioned in the above paras, or any other reason the Commission's contribution towards his/her travelling expenses will not be paid. In case the candidate is interviewed conditionally due to some reason, in that case also the Commission's contribution towards his/her travelling expenses will not be paid till such conditionality is cleared by the Commission. It would, therefore, be in the own interest of the candidate to have with him/her adequate funds for the return journey.

7. Any change in your postal address should immediately be communicated to this office.

8. Please bring this letter with you and on arrival, report to the Reception Officer in the Commission's Office for entering the Commission's premises and quote the number and the date of this letter and the post applied for in all future correspondence.

Note: Use of mobile phones and other electronic gadgets in the UPSC premises is banned. Candidates are, therefore, advised to avoid bringing mobile phones with them, as the Commission does not undertake to keep them for their custody.

SPECIAL CELL- I

INTERVIEW SCHEDULE

NAME OF REQUISITION	:	234 Posts of Medical Officer (GDMO Sub-cadre), Department of Health & Family Welfare, Govt. of NCT of Delhi
ADVERTISEMENT NO.	:	09/2023
VACANCY NUMBER	:	23050909113
VENUE OF INTERVIEW	:	UPSC, DHOLPUR HOUSE, SHAHJAHAN ROAD, NEW DELHI – 110069

Date of	Reporting				Roll N	lumbers	5			
Interview	Time for									
	Interview									
	Forenoon									
	Session									
	09.00	5101215	5103235	5100031	5100330	5100422	5100459	5100469	51009	90
27.08.2024	A.M	5102580	5102763	5102986	5102987	5103220	5103442	5104473	3 51045	68
27:00:2024		5104721	5104827	5104831	5104850	5105307	5105481	5100039	51001	54
		5100210	5100320	5100351	5100403	5100428	5100526	5100590	51006	23
	Afternoon	5100687	5100729	510074	7 51008	53 5100	856 510	1071 51	01115	
	Session	5101202	5101245	510126	8 51013	03 51013	348 510	1372 51	.01447	
		5101451	5101567	510166	6 51017	83 51019	936 510	1977 51	02095	
	12.00	5102103	5102127	510216	3 51022	50 51022	265 5102	2298 51	.02435	
	Noon									

	Forenoon	5102437	5102469	5102510	5102513	5102784	5102813	5102835	5102938
	Session	5102971	5102977	5103210	5103231	5103297	5103313	5103388	5103484
		5103583	5103594	5103609	5103637	5103699	5103768	5103805	5103869
	09.00	5103893	5103907	5103996	5104016	5104033	5104040	5104108	5104116
	A.M								
28.08.2024									
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	Afternoon	5104159	5104192	2 510425	9 51043	58 5104	385 5104	4394 510	4401
	Session	5104416	5104497	' 510452	6 51045	54 5104	710 5104	4770 510	4836
		5104890	5104964	510502	4 51050	36 5105	069 5105	5079 510	5179
	12.00	5105205	5105220	510522	9 51053	35 5105	361 5105	5412 510	5460
	Noon								
	Forenoon	5105557	5105580	5100001	5100033	5100079	5100113	5100144	5100189
	Session	5100227	5100286	5100287	5100293	5100333	5100354	5100411	5100458
		5100520	5100523	5100544	5100548	5100569	5100579	5100602	5100622
	09.00	5100630	5100635	5100642	5100762	5100865	5100887	5100937	5100955
	A.M								
29.08.2024									
	Afternoon	5100956	5100966	510097	1 51009	80 5100	983 510	1006 510	1028
	Session	5101050	5101058	3 510107	2 51010	92 5101	128 510	1162 510	1180
		5101240	5101250	510131	.5 51014	39 5101	465 510	1494 510	1505
	12.00	5101566	5101586	5 510160	0 51016	13 5101	635 510	1691 510	1736
	Noon								
	Forenoon	5101781	5101860	5101868	5101906	5101949	5101959	5101999	5102015
	Session	5102044	5102075	5102086	5102165	5102169	5102237	5102238	5102275
30.08.2024	09.00	5102339	5102367	5102563	5102576	5102623	5102660	5102663	5102755
		5102761	5102820	5102925	5102983	5103020	5103051	5103104	5103122
	A.M								

	Afternoon							
	Session	5103127	5103170	510319	2 51032	15 5103	200 510	3294 5103327
		5103127	5103170					3522 5103584
	12.00	5103615	5103570					3755 5103853
	Noon	5103013	5103885					4091 5104138
		5105001	5105005	510505	1 51055	01 0100	551 510	
	Forenoon	5104152	5104154	5104165	5104170	5104179	5104197	5104220 5104236
	Session	5104258	5104264	5104279	5104292	5104313	5104376	5104423 5104464
		5104476	5104549	5104552	5104594	5104616	5104617	5104627 5104635
	09.00	5104641	5104659	5104660	5104663	5104697	5104703	5104791 5104810
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	Afternoon	5104883	-					5025 5105065
	Session	5105114	5105133					5190 5105263
	12.00	5105331	5105360					5470 5105483
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	Noon							
	Forenoon	5101299	5101844	5101854	5102545	5102605	5102651	5102752 5103152
	Session	5103204	5103271	5103579	5103683	5103960	5104045	5104889 5105016
		5105125	5105242	5100150	5100161	5100162	5100182	5100205 5100323
	09.00	5100329	5100335	5100413	5100443	5100456	5100530	5100550 5100555
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	Afternoon	5100574						0751 5100777
	Session	5100805	5100877					0945 5100968
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		5101179	5101182	510120	9 51012	35 5101	200 510.	1267 5101286
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	Forenoon	5101310	5101345	5101353	5101356	5101370	5101377	5101401 5101413
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04.09.2024		5101744	5101748	5101808	5101810	5101811	5101825	5101839 5101855
	09.00	5101965	5102029	5102045	5102093	5102186	5102192	5102193 5102199
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	Session	5102455	5102497						102569
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	Forenoon	5103078		5103141	5103154	5103172	5103207		
	Session	5103249		5103257	5103275	5103278	5103286		
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	Session	5103872 5104109	5103873 5104123	510394 510413	7 51039 1 510422	50 5103 25 5104	953 510 226 510	4061 5	5104075 5104267
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