



Rural Business Incubation Centre

DIRECTORATE OF PLANNING AND MONITORING SKUAST-K

, Main Campus Shalimar Srinagar - 190025



Phone/Fax: 0194-2461493 Email: rbicskuastkashmir@gmail.com, ppmo@skuastkashmir.ac.in

No.Au/D(P&M)/2025/R-14/76

Dated 23 : 04: 2025

ADVERTISEMENT NOTICE

Applications are invited from the eligible candidates for NABARD Sponsored Rural Business Incubation Centre (**RBIC**) at **Sher- e- Kashmir University of Agricultural Sciences and Technology of Kashmir** (SKUAST-K) Shalimar for the below mentioned Contractual Positions for a period of 1 year extendable upto 5years (performance based) or co-terminus with project whichever is earlier.

Interested and eligible candidates may submit their duly filled application form along with a detailed **Curriculum Vitae (CV)**, and self-attested photocopies of relevant certificates, transcripts, and experience documents to the **Directorate of Planning & Monitoring, SKUAST-K, Shalimar** on or before **15th May 2025**. The detailed advertisement indicating description of the posts, qualifications details and other criteria are available on the website www.skuastkashmir.ac.in .

S.No.	Name of Post	No. of Positions
01	Chief Executive Officer (CEO)	01
02	Incubation/ Business Managers	01
03	Technology Manager	03
04	Research Associates	03
05	Account Assistant	01
06	Office Executive	01
07	Helper/ Office Attendant	01

Note:

- The list of eligible candidates and the interview schedule will be published separately on the University website.
- No TA/DA will be provided for attending the interview.

Sd/-
Director
Planning & Monitoring
SKUAST-Kashmir



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Annexure-I

'A' Designation	Chief Executive Officer (CEO)
Salary	1.50 lakhs Per Month (fixed)
Position	01
Nature of Job	Contractual co-terminus with the Project
Qualifications Required	
Essentials	<ul style="list-style-type: none"> A Master's degree in Agricultural Business Management/ HBM/Business Management Entrepreneurship with minimum 55% marks or equivalent grade from a recognized institute/University
Desirables	<ul style="list-style-type: none"> At least 5 years of experience in technology commercialization or incubation, mentoring startups or any other relevant experience in the startup ecosystem. Experience in fund raising, investor relations, and startup financing <p><i>Note: Experience must be evidenced from the certificates issued by Head of the institution.</i></p>
Age Limit	Not more than 50 years age as on date of application
'B' Designation	Incubation/Business Manager
Salary	1.25 lakhs Per Month (fixed)
Position	01
Nature of Job	Contractual co-terminus with the Project
Qualifications Required	
Essentials	<ul style="list-style-type: none"> A Master's degree in Agribusiness/ HBM/ Finance/ Marketing or Social Sciences with minimum 55% marks or equivalent grade from a recognized institute/University. <p><i>Note: Experience must be evidenced from the certificates issued by Head of the institution.</i></p>
Desirables	<ul style="list-style-type: none"> At least 4 years of experience in Business/Startup compliances Management/ networking and Promotions of Agri startups. Good hand on IP Filing etc <i>Note: Experience must be evidenced from the certificates issued by Head of the institution.</i>
Age Limit	Not more than 50 years age as on date of application.
'C' Designation	Technology Manager(S) – (03)
	<ul style="list-style-type: none"> i. Food Technology ii. Technology Manager (Finance) iii. Technology Manager (Branding and promotion)
Salary	0.40 lakhs Per Month (fixed)
Positions	03
Nature of Job	Contractual co-terminus with the Project
(I) Technology Manager	(Food Technology)
Qualifications Required	
Essentials	<ul style="list-style-type: none"> A Master's degree in Food Sciences & Technology from a recognized institute.
Desirables	<ul style="list-style-type: none"> At least 01 year of experience in working with Food-Technology related projects/ Industry
Age Limit	Not more than 45 years age as on date of application.

'II' Technology Manager (Finance)	
Salary	0.40 lakhs Per Month (fixed)
Position	01
Nature of Job	Contractual co-terminus with the Project
Qualifications Required	
Essentials	<ul style="list-style-type: none"> A Master's degree in commerce / Finance/ accounting or related field from a recognized institute
Desirables	<ul style="list-style-type: none"> At least 03 years of experience in Finance Management/ Auditing from a recognized institute/ university. Experience in handling PFMS and other financial software's.
Age Limit	Not more than 45 years age as on date of application.
(III) Technology Manager (Branding and Promotion)	
Salary	0.40 lakhs Per Month (fixed)
Position	01
Nature of Job	Contractual co-terminus with the Project
Qualifications Required	
Essentials	<ul style="list-style-type: none"> Bachelor's degree in graphic arts or designing OR Diploma in Multimedia / Computer Graphics with 3 years of experience.
Desirables	<ul style="list-style-type: none"> At least 03 years of hands-on experience in graphics designing and animation and coral draw etc
Age Limit	Not more than 45 years age as on date of application.
'D' Designation	Research Associate (S) – (03) i. IP & TM ii. Sales & Marketing iii. Business Data Analyst
(I) Research Associate (IP & TM)	
Salary	0.20 lakhs Per Month (fixed)
Positions	01
Nature of Job	Contractual co-terminus with the Project
Qualifications Required	
Essentials	<ul style="list-style-type: none"> Graduation in any field of Law, Business Management & Computer Engineering from a recognized Institute / University.
Desirables	At least 2 years of experiencing in Business Plan preparations, IP Filing and Legal compliances etc.
Age Limit	Not more than 40 years age as on date of application.
(II) Research Associate (Sales & Marketing)	
Salary	0.20 lakhs Per Month (fixed)
Position	01
Nature of Job	Contractual co-terminus with the Project
Qualifications Required	
Essentials	<ul style="list-style-type: none"> Graduation in Business administration, sales & Marketing from a recognized Institute / University.
Desirables	<ul style="list-style-type: none"> At least 2 years of experience in sales and marketing of Agri-products and services etc.
Age Limit	<ul style="list-style-type: none"> Not more than 40 years age as on date of application.
(III) Research Associate (Business Data Analyst)	
Salary	0.20 lakhs Per Month (fixed)
Positions	01
Nature of Job	Contractual co-terminus with the Project
Qualifications Required	

Essentials	<ul style="list-style-type: none"> Bachelors in statistics, computer science, or economics from a recognized institute / University.
Desirables	<ul style="list-style-type: none"> At least 01 year of experience in business data analytics.
Age Limit	<ul style="list-style-type: none"> Not more than 40 years age as on date of application.
'E' Designation	Account Assistant
Salary	0.20 lakhs Per Month (fixed)
Position	01
Nature of Job	Contractual co-terminus with the Project
Qualification Required	
Essentials	<ul style="list-style-type: none"> Bachelor's degree (B.Com / BBA) in accounting, Finance, commerce, Business Administration or a related field.
Desirables	<ul style="list-style-type: none"> At least 01 year of experience accounting, book-keeping, financial management.
Age Limit	<ul style="list-style-type: none"> Not more than 40 years age as on date of application.
'F' Designation	Office Executive
Salary	0.20 lakhs Per Month (fixed)
Position	01
Nature of Job	Contractual co-terminus with the Project
Qualification Required	
Essentials	<ul style="list-style-type: none"> Graduation in any stream from a recognized institute / University.
Desirables	<ul style="list-style-type: none"> At least 01 year of experience in office administration, coordination from a recognized / reputed organization.
Age Limit	<ul style="list-style-type: none"> Not more than 40 years age as on date of application.
'G' Designation	Helper
Salary	0.12 lakhs Per Month (fixed)
No. of Posts	01
Nature of Job	Contractual co-terminus with the Project
Qualifications Required	
Essentials	<ul style="list-style-type: none"> Minimum 8th Pass
Age Limit	<ul style="list-style-type: none"> 40 Years

Sd-
Director P&M
 SKUAST-Kashmir

APPLICATION FORM

For

NABARD Sponsored Rural Business Incubation Centre (RBIC) at SKUAST-K (Contractual Position)

- 1) Position applied for: _____
- 2) Name of Applicant: _____
- 3) S/o,D/o, W/o: _____
- 4) R/o (Full Address): _____
- 5) Official Address: _____
- 6) Mobile No.: _____
- 7) Email Id: _____
- 8) Date of Birth: _____ (dd/mm/yy)
- 9) Amount of Grants secured: _____
- 10) Qualification and Experience:

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Academic Qualification			Relevant Experience (in years)			Total in Years
Name of Degree	Name of Institute	Percentage/ OGPA	Name of the Employer and Designation	From	To	

Declaration:

I _____ hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief.

Place:

Signature of the Applicant

Date

