

Government of Jammu and Kashmir
Finance Department
Civil Secretariat, UT of J&K.

VACANCY CIRCULAR

Subject: Selection for the post of Technical Member (State/UT) in Goods and Services Tax Appellate Tribunal for UT of J&K.

1- The Goods and Services Tax Appellate Tribunal (GSTAT) is the second Appellate Authority Established under the Central Goods and Services Tax Act, 2017 ("hereinafter referred to as CGST Act") to hear various appeals under the said Act and the Jammu and Kashmir Goods and Services Tax Act, 2017. One bench of GSTAT is to be established in the UT of J&K for which one Technical Member (State/UT) is to be selected by the UT Government through a Search- cum- Selection Committee.

2. Accordingly, applications are invited for the following vacancy:

Post	Bench	No of Posts	Date of vacancy
Technical Member (State/UT)	1	1	01/04/2025

3. Qualifications and Eligibility conditions:

The qualifications, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the CGST Act and Goods and Services Tax Appellate Tribunal (Appointment and Conditions of Service of President and Members) Rules, 2023 (hereinafter referred to as "GSTAT Rules"). The same are summarized in **Annexure III**.

4. Procedure for selection:

The Government shall appoint the Technical Member (State) on the recommendations of a Search-Cum-Selection Committee (hereinafter referred to as "Committee"). The Applications received would be scrutinized with respect to suitability of application for the post having regard to the qualifications and relevant experience of candidates. Shortlisted candidates may be called for personal interaction by the Committee, if deemed necessary



and proper. The Committee shall recommend a panel of two names , on the basis of overall evaluation, to the Government of UT of Jammu and Kashmir to make the final appointment for the post of Technical Member(State/UT).

5. Application Procedure

- i. Interested candidates shall apply online (<https://gstn.org.in/gstat-state-application/#/home>) in the form prescribed in Annexure-I along with necessary documents. Application submission will begin on 05.05.2025 and the last date for submitting applications is on 19.06.2025. Applications submitted through any other mode shall be liable for rejection. However, in case of difficulty in uploading any document while making the online application, the document(s) may be forwarded by email by the last date to email ID psfinance-jk@nic.in, clearly mentioning the online application number in the email.
- ii. Applications by eligible and willing officers (serving only) should be accompanied with a certificate to be furnished by the employer/ head of department as in Annexure-II;
- iii. A help desk facility (0194-2473690/0191-2546715)) is also available during office hours (Monday-Friday 9.30 am to 5 pm) .
- iv. No TA/DA will be admissible to the candidates to be called for interview/interaction. The candidates are required to make their own arrangements.
- v. Advertisement and prescribed application form can be downloaded from website of this department (<https://www.jakfinance.nic.in>).
- vi. Any application received after due date or without necessary statements, documents and relevant attachments as mentioned above will be liable for rejection at the discretion of the Committee.

Sd/-
(Santosh D Vaidya)
Principal Secretary to Government,
Finance Department
(Member-Secretary,
Search-Cum-Selection Committee)



No. FD-ET/64/2021-03

Dated:- 02 -05-2025

Copy to:

1. Principal Secretary to Hon'ble Lieutenant Governor UT of J&K.
2. All Administrative Secretaries, UT of J&K.
3. Joint Secretary, Ministry of Finance, Department of Revenue, GOI, New Delhi.
4. Joint Secretary, Goods and Services Tax Council, New Delhi.
5. Joint Secretary, Ministry of Home Affairs, Gol.
6. Divisional Commissioner, Kashmir/ Jammu.
7. Commissioner, State Taxes Department, J&K.
8. Director Information and Public Relations, J&K for publishing this vacancy circular in three leading dailies of J&K and three national dailies for three consecutive days for its wider publicity.
9. OSD with Hon'ble Chief Minister (Minister I/C Finance), J&K.
10. Private Secretary to Principal Secretary to the Government, Finance Department.
11. Incharge website, Finance Department/GAD.

(Mohammad Amin) KAS
Deputy Secretary to the Government
Finance Department

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Annexure-I

Application For The Post Of Technical Member (State/UT)

1- Personal Details:

1. Name:
2. Date of Birth :
3. Category (SC/ST/OBC/UR) :
4. Designation/Profession :
5. Contact Details :

Space for photograph duly signed by candidate

	Residential		Official
	Present	Permanent	
Address:			
Mobile/Phone No.			
Email:			

6- Educational qualification (in reverse chronological order):

Sl. No.	Name of University/ Equivalent Institution	Degree	Year passing	of Division/% marks obtained	Subject/ Specialization

7. Work Experience:

1. Must have completed twenty five years of continuous Government Service as a Gazetted Officer in the State Government (UT of J&K).
2. If State Government Service, specify whether the Officer is above the rank of Additional Commissioner (VAT) or the Additional Commissioner (State Goods and Services Tax) or first Appellate Authority notified by UT of Jammu and Kashmir Yes/No.

3. Pay details, Period of service and Nature of work;

S. No	Designation, Pay or Scale of pay (Pay in Pay Matrix)	Place of Posting	Department	Period of Service	
				From	To

4. Details of major and minor penalties imposed; disciplinary and criminal proceedings pending, if any;
5. Number of years of experience in the administration of an existing law* or goods and services tax or finance or taxation in the State Government.
6. Details of experience in administration of an existing law or goods and services tax or finance or taxation in the State/ UT Government including adjudicating experience preferably as appellate authority: (upto 250 words).
7. Attach copies of 10 adjudicating orders, if any, passed by the applicant.
8. Write up on major achievements: (Upto 150 words)
9. Awards/Honours'/Publications, if any
10. Affiliation with professional bodies Institutions/societies/or any other body including political party .
11. Recent vigilance clearance of the concerned Officer duly signed by the Competent Authority to be uploaded;
12. Up-to-date attested Photostat copies of Annual Confidential Report/Annual Performance Appraisal Report of last 05 years of the Officer to be uploaded;
13. Additional information, if any, which you would like to mention in support of the application for the post.

DECLARATION

1. I certify that the foregoing information is correct and complete to the best of my knowledge and belief, and nothing has been concealed/distorted. If at any time, I am found to have concealed/distorted any material information, my appointment shall be liable for summary termination without notice.
2. I certify that I meet the minimum requirements for the post applied for herein.
3. I shall not withdraw my candidature after appearing for the interview or interaction, if any.
4. I shall not decline the appointment, if selected for appointment by the Government of UT of Jammu and Kashmir.
5. I shall join within 30 days from the date of issue of order of appointment.
6. I am aware that in case I violate any of the conditions mentioned at S.no.3 to 5, the Government of UT of J&K may debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body.

Place:

Signature of the candidate

Date:

Annexure- II

CERTIFICATE OF EMPLOYER

(To be furnished and signed by the competent authority or HOD)

1. Name of the Officer (in full)
2. Father's name :
3. Date of Birth :
4. Date of Retirement
5. Date of entry into service:
6. Service to which the officer belongs including batch /year/ cadre etc., wherever applicable:
7. Positions held during ten preceding years (if retired, then ten years preceding retirement):

S.No	Organization (name in full)	Designation & Place of Posting	Administrative/ Nodal/ Ministry/ Department concerned	
			From	To

8. Whether the officer has been placed on the agreed list or list of Officer of Doubtful Integrity (if yes, details to be given):
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 Years and if so with what result:
10. Recent vigilance clearance of the concerned Officer signed by the Competent Authority to be furnished;
11. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of penalty:

12. Is any disciplinary/ criminal proceedings or charge sheet pending against the officer as on date (if so, details to be furnished);
13. Is any action contemplated against the Officer as on date (if so details to be furnished);
14. Up-to-date attested Photostat copies of Annual Confidential Report/Annual Performance Appraisal Report of last 05 years of the Officer are to be furnished.;

NAME;-----

SINGNATURE;-----

Dated;-----

Annexure - III

I- Qualification and Eligibility :

Technical Member (State/UT); person shall be qualified for appointment as a Technical Member (State), if he/she has completed at least twenty five years of continuous government service as a Gazetted Officer in the State Government(UT of J&K).

II- Salary and emoluments:

- Basic Salary: 2,25,000/- (fixed)
- For pensioners, the pay of such person shall be reduced by the gross amount of pension drawn by him/her.
- Shall be eligible for reimbursement of house rent subject to a limit of rupees one lakh twenty-five thousand per month.
- Shall be entitled to the facility of staff car or transport allowance.
- Allowances and other terms and conditions of service (DA, Medical etc.) shall be the same as applicable to Central Government officers carrying the same pay (presently an officer at Pay Level 17).
- Pension, Provident Fund and gratuity shall not be admissible for the service rendered in the Tribunal.
- Shall be entitled to thirty days of earned leave for every year of service.
- Shall be entitled to eight days of casual leave every calendar year.
- Central Government shall be the sanctioning authority for foreign travel.
- Leave encashment shall be allowed, subject to the condition of maximum allowed encashment under Central Civil Services (Leave) Rules, 1972 including encashment of leaves from previous service.
- Place of posting is subject to change/transfer as per the applicable provisions of CGST Act and GSTAT Rules.

III- Other terms and conditions:

- Minimum age prescribed is 50 years and Maximum age is 67 years. Initial Appointment will be for a period of 4 years (subject to maximum age limit of 67 years) and eligible for re-appointment for a period of 2 years.
- Must be declared medically fit by an authority specified by the Government of UT of Jammu and Kashmir.
- Serving Officers or sitting Judges shall either resign or obtain voluntary retirement before joining the Tribunal.