

**GOVERNMENT OF JAMMU AND KASHMIR**  
**JAMMU AND KASHMIR SERVICES SELECTION BOARD (JKSSB)**  
CPO Chowk, Panjtirthi, Jammu/Zam Zam Complex, Rambagh, Srinagar  
[www.jkssb.nic.in](http://www.jkssb.nic.in)

**Subject: Document Verification** of additional candidates falling under consideration zone for the Post of **Legal Assistant** (Law, Justice & Parliamentary Affairs, UT Cadre, advertised vide Notification No. 05 of 2020 under Item No. 150) – regarding.


**NOTIFICATION**

In continuation to the Notification No. JKSSB-COE0EXAM(UT)/42/2023-03 (7189468) dated: 13-02-2025, **additional candidates**, whose details are given in **Annexure "A"** are hereby called to appear in person for Document Verification for the verification/scrutiny of their documents/certificates on **04-07-2025, as per the schedule and venue indicated against each.**

The candidates are required to produce following documents/certificates in original, along-with **one set of self-attested copies**, before the designated Document Verification Committee:

1. Copy of Application Form.
2. Two passport size recent colour photographs.
3. One original photo ID Proof i.e. Aadhar card/Voter Card/Pan Card/Passport etc.
4. D.O.B Certificate (10<sup>th</sup> Diploma/Marks card).
5. Valid Category Certificate, if belongs to reserved categories.
6. Domicile Certificate.
7. Prescribed Qualification/Certificates as per Advertisement Notifications.
8. Bonafide certificate on the format prescribed by the Board duly issued by the Controller/Registrar of the concerned University/Institute in respect of candidates, who have obtained the qualification/Diploma from outside the UT of J&K.
9. Checklist sheet/form to be submitted by candidates at the time of their D.V. (**as per Annexure "B"**).

The candidates who fail to appear before the respective Document Verification Committee on the scheduled date shall forfeit their right to selection.

  
30.06.25  
Reyaz Ahmad Malik (JKAS)  
Controller of Examinations  
J&K Services Selection Board

Dated: 30-06-2025

No.: JKSSB-COE0EXAM(UT)/42/2023-03 (7189468)

Copy to the:

1. Commissioner/Secretary to the Government, General Administration Department, Civil Secretariat, J&K for kind information.
2. Director, Information and Public Relations, J&K, Jammu with the request to publish this Notification in at-least two leading local newspapers of Jammu/Srinagar.
3. All Members, J&K Services Selection Board.
4. Secretary, J&K Services Selection Board.
5. P.A. to the Chairperson, J&K Services Selection Board.
6. I/c Website, J&K Services Selection Board.

**ANNEXURE "A"**

**List of additional candidates for the post of Legal Assistant, advertised vide Notification No. 05 of 2020 under Item No. 150 (UT Cadre).**

D.V. S.No.	Application Id	Notification	Candidate Name	Father Name	Category	Post	Item No.	Roll Number	Final Score	Shortlisting Category	Date of Document Verification	Venue	Committee
1-Supp. JMU	76884	05 of 2020	SAYEED AFTAB HUSSAIN SHAH	SAYED TASWAR HUSSAIN SHAH	ALC/IB	Legal Assistant	150	111018009594	66.210177	ALC/IB	04-07-2025 (11 AM)	JKSSB, Central Office, CPO Chowk, Panjtirthi, Jammu	J
2-Supp. JMU	59773	05 of 2020	RAJAT SHARMA	SHAM SUNDER	ALC/IB	Legal Assistant	150	111018009490	54.780973	ALC/IB	04-07-2025 (11 AM)	JKSSB, Central Office, CPO Chowk, Panjtirthi, Jammu	J
3-Supp. JMU	168483	05 of 2020	ANU SHARMA	JOGINDER LAL	ALC/IB	Legal Assistant	150	111014008381	53.530973	ALC/IB	04-07-2025 (11 AM)	JKSSB, Central Office, CPO Chowk, Panjtirthi, Jammu	J
4-Supp. JMU	161666	05 of 2020	ADITYA RAINA	RAJ KUMAR	ALC/IB	Legal Assistant	150	111016009097	51.780973	ALC/IB	04-07-2025 (11 AM)	JKSSB, Central Office, CPO Chowk, Panjtirthi, Jammu	J
5-Supp. JMU	106692	05 of 2020	RABIA KOSER	ABDUL MAJID	ALC/IB	Legal Assistant	150	111016008850	51.407079	ALC/IB	04-07-2025 (11 AM)	JKSSB, Central Office, CPO Chowk, Panjtirthi, Jammu	J
6-Supp. JMU	166534	05 of 2020	ZORAWAR SINGH	RAVINDER SINGH	ALC/IB	Legal Assistant	150	111016009070	47.219026	ALC/IB	04-07-2025 (11 AM)	JKSSB, Central Office, CPO Chowk, Panjtirthi, Jammu	J

**List of additional candidate for the post of Legal Assistant, advertised vide Notification No. 05 of 2020 under Item No. 150 (UT Cadre).**

D.V. S.No.	Application Id	Notification	Candidate Name	Father Name	Category	Post	Item No.	Roll Number	Final Score	Shortlisting Category	Date of Document Verification	Venue	Committee
1-Supp. KMR	207479	05 of 2020	MOHD AMIN KHAN	SAID AKBAR KHAN	ALC/IB	Legal Assistant	150	121045019212	58.338495	ALC/IB	04-07-2025 (11 AM)	JKSSB, Central Office, Zam Zam Complex, Rambagh, Srinagar	K

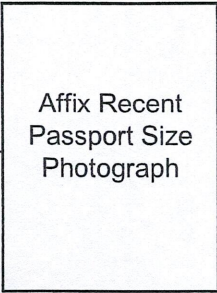


Checklist Sheet for Document Verification (DVC)

Post: \_\_\_\_\_

Advertisement Notification No. : \_\_\_\_\_

Item No. : \_\_\_\_\_



Date: \_\_\_\_\_ D.V. S. No. : \_\_\_\_\_ Venue: \_\_\_\_\_

1. Details of the Candidate (To be filled by candidate):

S.No.	Candidate Particular	Details
1.	Name *	
2.	Father's Name *	
3.	Date of Birth (DD/MM/YYYY) *	
4.	Roll No. *	
5.	Application Form No. (s)	
6.	Reserved Category *	
7.	Sub Category (if any) (a) a person With disability (PWD), (b) Ex-Serviceman (ESM) (Horizontal Reservation)	

Candidate's Signature

2. Verification of Documents (To be filled / checked by JKSSB Officer / Official):

S.No.	Document/ Certificates	Original Checked (Y/N)	Date of issue	Valid/ Within Cutoff Date (Y/N)	Name of Inst/College/University	Remarks/ Recommendation
1.	Domicile Certificate.					
2.	Qualification Certificate(s).					
a)						
b)						
c)						
d)						
e)						
3.	Reserved Category Certificate (a) SC (b) RBA (c) ST (d) EWS (e) ALC/IB (f) PSP (g) OSC					
4.	Sub Category if any (a) a person With disability (PWD), (b) Ex-Serviceman (ESM) (Horizontal Reservation)					

Note:- The candidate have to bring/attach two passport size recent color photographs and one original photo ID i.e. Adhaar Card/ Voters ID card/ Pan Card/ Passport/ Driving License etc. on the scheduled date of Documents Verification.

Checked By: (Name & Designation of Dealing Assistant):-

Signature of Dealing Assistant

3. Candidature- Accepted or Rejected: \_\_\_\_\_

- i) Reasons \_\_\_\_\_
- ii) Special Remarks (if any) \_\_\_\_\_

Signature  
(Name of the Officer)

(Signature)  
(Name of the Member/Officer)