



**Sher-e-Kashmir
University of Agricultural Sciences &
Technology of Kashmir**

Main Campus, Shalimar, Srinagar Kashmir (J&K) India-190025



Advertisement for the posts of Assistant Registrar & Assistant Comptroller

Advertisement Notice No. 01 of 2025

Dated: 10 .07 .2025



Sher-e-Kashmir University of Agricultural Science & Technology, Kashmir invites Online applications through University website www.skuastkashmir.ac.in from the domicile of UT of J&K for filling up of the following Non-Teaching Posts in the University.

Name of the Post	Pay Level	Total	OM	RBA	SC	ST1	ST2	EWS	LAC/IB	OBC
Assistant Registrar	Level-10 (56,100-1,77,500)	03	02	-	-	01	-	-	-	-
Assistant Comptroller	Level-10 (56,100-1,77,500)	01	01	-	-	-	-	-	-	-

Eligibility criteria for the post(s) is given as under:

Name of the Post	Minimum Essential Qualification as per UGC guidelines
Assistant Registrar	Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed.
Assistant Comptroller	Master's Degree with at least 55% of the marks or an equivalent grade wherever grading system is followed.

Age of the Candidate(s) as on 01.01.2025:

The requirement of age for Open Merit & Reserved categories is as follows:

1	General Category	18 to 40 years
2	Reserved Category	18 to 43 years
3	Persons with Disability(PWDs)	18 to 42 years
4	In-service candidates	18 to 40 years
5	Ex-servicemen	18 to 48 years

Application Fee:

- Fee payable: ₹1000/- (Rupees One thousand only) for Open Merit
₹700/-(Rupees Seven Hundred only) for reserved categories
- Fee can be paid only online through Net Banking, Credit or Debit Cards.
- Applications received without the prescribed fee shall not be considered and summarily rejected. No representation against such rejection will be entertained. Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.

Important Date(s):

Date of Commencement of Online Application Forms:	15.07.2025 (10:00 AM)
Last date of submission of Online Application Forms:	10.08.2025 (11:59 PM)

Note:

- i. Apart from filling-up the Online Application Form, the In-service candidates are also required to submit/ send their Application Form(s) through proper channel to Registrar, SKUAST-K, Shalimar, UT of J&K- 190025 by or before 25th of August, 2025.
- ii. Application received after expiry of last date of submission will not be accepted.

General Conditions:

- The last date for receipt of Application Forms, as stipulated above, shall be the cutoff date for determining the eligibility for the post. Any qualification/experience acquired thereafter shall not be considered.
- The application will be accepted in the prescribed format in online mode through University website www.skuastkashmir.ac.in only. No other means/mode of application will be accepted.
- The applicants shall carefully fill the details in the online application form and the information /details so submitted shall be treated as final for the purpose of determining eligibility of the candidate and no claim, whatsoever, on this account, shall be entertained subsequently.
- Reservation for various categories shall be applicable in accordance with the provisions of Jammu and Kashmir Reservation Rules as amended from time to time.
- A candidate seeking his/her consideration under any reserved category must be in possession of valid category certificate as on the cutoff date of the submission of online application forms. Under process certificate shall not be considered in any case. Further, the Category certificates issued after the cutoff date shall in no case be entertained.
- Only relevant details regarding educational qualification/ category, status etc, which the candidate has acquired/acquires before the last date of receipt of application form should be recorded in the application form.
- Certificates in support of qualification must have been obtained from duly recognized University/ Institutions or organizations/departments, as the case may be.
- Canvassing by any candidate in any form will render him/her disqualified for the post.
- The original certificates and testimonials in possession of the candidate on or before the last date of receipt of Application Form(s) together with print out copy of application form submitted online shall be required to be produced by the applicants at the time of verification of documents, as and when notified by the University.
- The candidates may note that their candidature shall remain provisional till the genuineness of their qualification/category certificate(s) is/are verified by the University.
- The number of post(s) indicated here-in-above is/are tentative and subject to increase or decrease at the sole discretion of the University at the time of appointment.
- The University reserves the right to withdraw or defer filling up of any or all post(s) advertised here-in-above at any stage without assigning any reason(s) thereof.
- The intending eligible candidates, who wish to apply for more than one post, must submit separate Application Forms along with the prescribed fees for each post.
- Candidature of any candidate, found indulging in an irregularity/Misconduct/Malpractice at any stage of the selection process, shall be cancelled forthwith and such candidate shall be debarred from the future examinations and any other action as deemed appropriate under rules shall also be taken.
- The candidates shall necessarily indicate their personal mobile No. and active e-mail address in the relevant column of the Application Form for any communication/ clarification, from the University, failing which the University shall not be held responsible for any lapse.
- The selection shall be made on the basis of the written test followed by interview. The weightage of the written test and interview shall be 80/100 (80%) and 20/100 (20%) {written test=80 marks + interview=20 marks Total=100 marks}

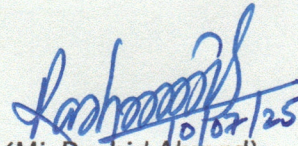
- The syllabus of written test shall be notified separately and shall be available on the University Website: www.skuastkashmir.ac.in.
- No TA/DA will be paid to the candidates for participation in the test or interview(selection process).
- In case of any dispute, any suite or legal proceedings against University, the jurisdiction for such proceeding shall be restricted to the Courts at Srinagar, UT of J&K only.
- The service conditions including mode of appointment shall be governed in accordance with the SKUAST-K Statutes and rules of the University as are in force with amendments as may come into force from time to time, together read with provisions of J&K CSR, wherever applicable at the time of appointment.
- Candidates, in their own interest, are advised to keep visiting University Website for updates in this regard.

Sd/-
(Prof. Azmat Alam Khan)
Registrar

No: Au/Adm(GAD)/Adv-AR-AC/2025/3596-3656
D a t e d: 10 .07 .2025

Copy for information and necessary action to the:

- Principal Secretary to Govt., Agriculture Production Deptt., GoJK, Civil Secretariat, Srinagar
- All Deputy/Assistant Director Generals of ICAR, New Delhi
- All Officers of the University
- Registrars of all Agricultural Universities and ICAR Institutes with the request to give wide publicity to the Notice
- Directors, Agriculture, Kashmir/Jammu
- Directors, Horticulture, Kashmir/Jammu
- Directors, Animal Husbandry, Kashmir/Jammu
- Directors Sheep Husbandry, Kashmir/Jammu
- Chief Wild Life Warden, J&K, Srinagar
- Managing Director, HPMC, J&K, Sgr/Managing Director, Agro-Industries, J&K, Sgr.
- Directors HP&M, J&K Srinagar/Director Sericulture, Kashmir/Jammu
- Directors Command Area, Kashmir/Jammu
- Executive Secretary, IAUA, New Delhi
- All Heads of the Divisions/Faculties/Directorates/Colleges/Stations/ Units/KVKs and other constituent Units of SKUAST-K
- Professor Incharge, ARIS for necessary action and placing the Advertisement Notice on University website.
- University Advertisement Notice file (w.3.s.c.)
- Notice Board


(Mir Rashid Ahmad)
Deputy Registrar(GAD)

24
10/07