



**GOVERNMENT OF JAMMU AND KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
CIVIL SECRETARIAT, J&K**

Subject: Appointment of Junior Assistant in the J&K Secretariat (Subordinate) Service.

Reference: JKSSB-Scry/2/2025-06 (E-7628025) dated 25.04.2025 from J&K Services Selection Board.

**Government Order No.869-JK(GAD) of 2025
Dated:09.07.2025**

In continuation of Government Order No. 804-JK(GAD) of 2025 dated 27.06.2025 and on the recommendations of the J&K Services Selection Board, sanction is hereby accorded to the appointment of Ms. Saloni Anthal D/o Dharm Vir Chand R/o Bashat, Chenani Udampur-182141 as Junior Assistant under EWS category in the J&K Secretariat (Subordinate) Service in the Pay Level-4 (Rs 25500-81100), notionally with effect from 27.06.2025.

The appointee shall report to the Additional Secretary to the Government, General Administration Department (Establishment), within a period of twenty one (21) days from the date of issuance of this order failing which she shall forego her right to appointment, and the same shall be deemed to have been cancelled *ab-initio* without any further Notice.

The appointee shall be allowed to join only on the production of the following certificates (in original) to be verified subsequently:

- i) Academic/Qualification Certificates.
- ii) Matriculation/Date of Birth Certificate.
- iii) Health Certificate from the concerned Chief Medical Officer of the District.
- iv) Domicile Certificate issued by the Competent Authority.
- v) Valid relevant Category Certificate, if any, applicable.

The appointment of the above candidate shall further be subject to the following conditions:

- a. The appointee shall give an undertaking in the shape of an affidavit to the effect that if on verification, her Qualification/Date of Birth/Reserved Category Certificates from the concerned issuing authorities is found fake/forged, her appointment as Junior Assistant in the J&K Secretariat (Subordinate) Service shall be deemed to have been cancelled *ab-initio* and the legal action as warranted under rules shall be initiated against her.
- b. That if the candidate has taken loan for self employment from DIC/Employment Department, to be ascertained from the District Industries Centre (DIC) and District Employment & Counseling

Centre of the domicile District, she shall relinquish the proprietorship of unit/enterprise and also stakes, if any, in such self-employment unit/enterprise before joining the Government service. She shall be required to repay the entire loan liability in suitable EMIs to be worked out by the DDO concerned from her salary. DDO concerned shall obtain an affidavit from the concerned appointee regarding both relinquishment of proprietorship and stakes, if any, in such a self-employment unit/enterprise and recovery to be made and also personally monitor its recovery.

- c. The salary of the appointee shall not be drawn and disbursed to her unless the satisfactory reports in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate is received from the concerned Authorities/Agency.
- d. The appointee shall be on probation for a period of two years.
- e. The appointment of the candidate shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24.12.2009.
- f. The inter-se-seniority of the appointee in the J&K Secretariat (Subordinate) Service shall be determined as per the J&K Civil Services (Classification, Control and Appeal) Rules, 1956.
- g. The appointment of the above appointee shall be subject to outcome of writ petition(s), if any, pending before Competent Court of law.

By order of the Government of Jammu and Kashmir.

Sd/-

(M. Raju) IAS

Commissioner/Secretary to the Government

No. GAD-ESTB/97/2025-09-GAD

Dated:09.07.2025

Copy to:

1. Director, Information, J&K, with the request to kindly get this order published in two leading dailies both at Srinagar and Jammu for information of the concerned.
2. Director, Estates Department, Jammu/Kashmir.
3. Director, Archives, Archaeology and Museums, J&K.
4. Director Finance, General Administration Department.
5. Senior Superintendent of Police (Security), J&K Civil Secretariat.
6. Secretary, J&K Services Selection Board.
7. OSD/Private Secretary to Hon'ble Chief Minister, J&K.
8. Private Secretary to Chief Secretary, J&K.
9. Private Secretary to Commissioner/Secretary to the Government, GAD.
10. Concerned candidate for information and compliance.
11. Government Order/Stock/Personal files/Website, GAD. **"Hindi and Urdu Versions shall follow".**

Additional Secretary to the Government

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(Rohit Sharma) JKAS

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