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मानव संपदा प्रबंधन (भर्ती एवं पदोन्नति) केंद्रीय कार्यालय
Human Capital Management (Recruitment & Promotion) Central Office

RECRUITMENT PROCESS FOR SELECTION OF ASSISTANT GENERAL MANAGER IN SPECIALIST CATEGORY IN RISK MANAGEMENT, FINANCE & ACCOUNTS AND CREDIT

Opening Date for On-line Registration	**30.04.2026**
Closing Date for On-line Registration	**17.05.2026**
Tentative Date of online Examination	**June 2026**
Tentative Date of Interview	**June 2026**

Central Bank of India, a leading Public Sector Bank, with PAN India Branch Network of More than 4500 branches, with total business of more than Rs. 8,12,000 Crores and driven by talented work force of 33000 plus employees, invites application from experienced/eligible professionals for the post of Assistant General Manager (AGM) in Specialist Category in Risk Management, Finance & Accounts and Credit:

1. **Category-wise vacancies for the Post of Assistant General Manager (Scale V) in Specialist Category in Risk Management, Finance & Accounts and Credit are as follows:**

SR. NO.	POST	SCALE	SC	ST	OBC	EWS	UR	TOTAL
1	RISK MANAGEMENT	V						
i	RISK MANAGEMENT		0	0	1	0	1	2
ii	COMPLIANCE / RISK MANAGEMENT		0	0	0	0	1	1
iii	ASSET LIABILITY MANAGEMENT		0	0	0	0	1	1
iv	DIGITAL RISK & ANALYTICS		0	0	0	0	1	1
2	FINANCE & ACCOUNTS		1	0	1	1	2	5
3	CREDIT OFFICER		1	1	1	0	2	5
	TOTAL		2	1	3	1	8	15

- The number of vacancies/reserved vacancies is provisional and may vary according to the actual requirement of the Bank. The Bank reserves the right to increase or decrease the number of vacancies depending upon administrative requirements.

- Reservation for SC/ST/OBC/EWS/PwBD (Divyangjan) categories shall be applicable as per Government of India guidelines issued from time to time.

- Candidates belonging to reserved categories are free to apply against vacancies announced for Unreserved/General category provided they meet the eligibility criteria laid down for General Category candidates.

- **Abbreviations used:** SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, EWS – Economically Weaker Section, UR- Unreserved,
  HI- Hearing Impairment, OC- Orthopedically Challenged, VI- Visual Impairment, ID- Intellectual Disability.

Note: Candidates are advised to read eligibility criteria of educational qualification and experience carefully in all respects before applying to avoid any inconvenience with regards to disqualification from candidature in future.

2. ELIGIBILITY CRITERIA FOR THE POST OF ASSISTANT GENERAL MANAGER (SCALE V) IN SPECIALIST CATEGORY IN RISK MANAGEMENT, FINANCE & ACCOUNTS AND CREDIT: -

i. NATIONALITY/ CITIZENSHIP:

A candidate must be either
i) a Citizen of India or
ii) a subject of Nepal or
iii) a subject of Bhutan or
iv) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India or
v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India
Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favor a certificate of eligibility has been issued by the Government of India.

ii. DETAILS OF EDUCATIONAL QUALIFICATIONS & EXPERIENCE:

Eligibility Cutoff date as on 31.03.2026

- Recruitment profile i.e. qualification, experience, responsibility etc. for each position, roles of Specialist officers are as under,

1. Risk Management

i) Assistant General Manager - Risk Management (Scale V):

SCALE	Assistant General Manager - Risk Management (SMG Scale V)
Educational Qualification	Basic Qualifications – **Full-time** B.Sc in Statistics or Economics / Bachelor's Degree in Analytical field (Statistics, Applied Maths, and Operation Research / Data Science field) from AICTE/UGC approved University/College with aggregate of 55% marks. **OR** **Full-time** MBA Finance or Banking or Post Graduate Diploma in Business Management (PGDBM) / Integrated Post Graduate Diploma in Risk Management (IPGD-Risk Management) or its equivalent from AICTE/UGC approved University/College with aggregate of 55% marks. **Additional Mandatory Qualification:** FRM (Financial Risk Manager by GARP USA) /CFA (Chartered Financial Analyst by CFA Institute, USA)/PRM (Professional Risk Manager by PRMIA, USA).
Certifications	**Preferable Certification** – Certification in SPSS/SAS, Advanced programming language (R, Python).
Experience	Minimum 10 years' experience in Banking in Officer Cadre out of which minimum 5 years' experience in Risk Management in scheduled commercial Banks having more than 2000 branches.

	AND Current Assignment must be on the Role of Chief Manager (equivalent role in private banks) with Minimum 1 Year in present Cadre OR must have completed minimum 4 years of service as Senior Manager (equivalent role in private sector banks). **Desirable Experience:** Exposure of Forex business/Compliance/Risk Management in Foreign Banks & IFSC Banking Unit of Public/Private Banks.
AGE	Minimum 33 years Maximum 45 years
Job Profile	The Job Profile of executive of Risk Management encompasses a wide range of responsibilities aimed at identifying, assessing, managing, and mitigating various risks that banks face in its operations. Here's a detailed profile for a role in Banking Risk Management: **1. Risk Identification:** Identify and categorize different types of risks the bank is exposed to, including credit risk, market risk, operational risk, liquidity risk, compliance risk and strategic risk. **2. Risk Assessment and Quantification:** Assess the likelihood and potential impact of identified risks on the bank's financial stability and reputation. Use quantitative methods such as statistical analysis, financial modelling, and scenario analysis to quantify risks. Also responsible for assessing and mitigating the risk of financial losses in an investment portfolio due to changes in market factors such as interest rates, currency exchange rates, stock prices etc. **3. Risk Mitigation Strategies:** Develop and implement strategies to mitigate risks to an acceptable level. This may involve setting risk limits, developing policies and procedures, and recommending risk mitigation techniques such as hedging, diversification, and insurance. **4. Policy and Framework Development:** Develop and update risk management policies, frameworks, and procedures that comply with regulatory requirements and industry best practices. Ensure these are effectively communicated and implemented across the Bank. **5. Risk Monitoring and Reporting:** Monitor and track risk exposures on an ongoing basis. Prepare regular risk reports for senior management, the Board of Directors, and regulators. Highlight key risk metrics, trends, and emerging risks. **6. Compliance and Regulatory Oversight**: Ensure that risk management practices adhere to regulatory guidelines and requirements. Stay informed about regulatory changes and assess their impact on the bank's risk management framework. **7. Internal Controls and Audit:** Work closely with Internal Audit to assess the effectiveness of internal controls related to risk management processes. Implement recommendations to strengthen controls and mitigate identified weaknesses. Also focuses on identifying, assessing, and mitigating risks that arise from internal processes, systems, human error, or external events that could disrupt business operations. **8. Crisis and Continuity Planning**: Develop contingency plans and strategies to address potential crises or disruptions that could impact the bank's operations or financial stability. Coordinate crisis management efforts across relevant departments.

	9. Risk Culture and Awareness: Promote a strong risk-aware culture within the Bank. Provide training, guidance, and support to employees at all levels on risk management principles, practices, and procedures. **10. Collaboration and Communication:** Collaborate with other departments such as Finance, Compliance, Legal, Operations, and IT to ensure a coordinated approach to risk management. Facilitate effective communication of risk-related issues and initiatives. **11. Technology and Innovation:** Leverage technology solutions and data analytics tools to enhance risk management capabilities. Stay abreast of technological advancements in risk management practices. **12. Strategic Input:** Provide strategic input to senior management and the Board on risk appetite, tolerance levels, and the impact of risks on business strategy and decision-making. **13. Incident Management:** Monitor and report on risk incidents, conduct root cause analysis, and implement corrective actions to prevent recurrence. **14. Portfolio Management Support:** Collaborate with portfolio managers to align investment strategies with risk management objectives. **15. Training and Awareness:** Conduct training sessions and workshops to raise awareness of operational risks and promote a risk-aware culture within the Bank. **16. Liquidity Strategy:** Responsible for overseeing and managing the Bank's liquidity risks, ensuring that the company maintains sufficient cash flow to meet its financial obligations. This role involves strategic planning, monitoring, and reporting on the company's liquidity position and developing policies to optimize the use of financial resources. **17. Corporate Credit strategy:** Assessment and extension of credit to corporations. It involves evaluating a company's creditworthiness, determining the terms of credit, and managing the associated risks. Deep knowledge of Credit analysis, Credit rating, Credit risk assessment, Credit policies & procedures, Loan structuring etc. Implementation of strategies for managing problem loans and mitigating potential losses. The above roles & responsibilities are indicative and Bank at its own discretion may assign KRAs or other roles as per business need.

ii) Assistant General Manager - Compliance / Risk Management (Scale V) :

SCALE	**Assistant General Manager - Compliance / Risk Management (SMG Scale V)**
Educational Qualification	Basic Qualifications – **Full time** B.Sc. in Statistics or Economics / Bachelor's Degree in Analytical field (Statistics, Applied Maths, and Operation Research / Data Science field) from AICTE/UGC approved University/College with aggregate of 55% marks. **OR** **Full-time** MBA Finance or Banking or Post Graduate Diploma in Business Management (PGDBM) / Integrated Post Graduate Diploma in Risk Management

	(IPGD-Risk Management) or its equivalent from AICTE/UGC approved University/College with aggregate of 55% marks. **Additional Mandatory Qualification:** FRM (Financial Risk Manager by GARP USA) /CFA (Chartered Financial Analyst by CFA Institute, USA)/PRM (Professional Risk Manager by PRMIA, USA).
Certifications	**Preferable Certification** – Certification in SPSS/SAS, Advanced programming language (R, Python).
Experience	Minimum 10 years' experience in Banking in Officer Cadre out of which minimum 5 years' experience in Risk Management/Compliance Dept. in scheduled commercial Banks having more than 2000 branches. **AND** Current Assignment must be on the Role of Chief Manager (equivalent role in private banks) with Minimum 1 Year in present Cadre OR must have completed minimum 4 years of service as Senior Manager (equivalent role in private sector banks). **Desirable Experience:** Exposure of Forex business/Compliance/Risk Management in Foreign Banks & IFSC Banking Unit of Public/Private Banks.
AGE	Minimum 33 years Maximum 45 years
Job Profile	1. The role will be of a Compliance & Risk Officer of IBU. 2. Handle the vital role of KYC/AML compliance as key support to the Principal Officer of IBU and promoting compliance of the regulatory guidelines. 3. Handling various business and operations regarding IFSCA regulatory compliance and manage overall regulatory and other compliance in the business of IBU transactions. 4. Carrying out, or overseeing the carrying out of, ongoing monitoring of business relations for compliance with the regulatory guidelines. 5. Informing employees, officers, and representatives promptly of regulatory changes and dissemination of IFSCA regulations/guidelines/circulars relating to AML KYC of IBU. 6. Ensuring a speedy and appropriate reaction to any matter in which ML/TF is suspected. 7. Communicating Regulators, repository agencies such as RBI, FIU IND etc. from time to time. 8. Responsible for ensuring implementation of AML scenarios as per extant regulatory guidelines, reviewing and dispose-off alerts/transactions and file regulatory reports under PMLA such as STR/CBWTR/ NTR or such other extant regulations as applicable from time to time. 9. Stay abreast of developments in AML including updates from FATF/Sanctions etc. 10. Interaction with the IFSCA Authority, if required. 11. Formulation and Periodic review of Policies / Product Notes/SOP/SLA with respect to IBU. 12. Undertaking activities as may be necessary and delegated from time to time. 13. Perform activities related to IBU, as may be required, in coordination with HO Compliance, including data preparation for return submissions/ad-hoc data asked by regulators. 14. To perform other Compliance activities as may be assigned by the governing body. 15. To develop and implement risk management strategies to identify and mitigate potential risks in international markets, maintaining regulatory ratios including liquidity, ALM. 16. To monitor global economic, political, legal, and cultural developments to assess potential risks.

	17. To work closely with cross-functional teams (finance, legal, operations) to analyze and manage risks related to currency exchange, legal compliance, and geopolitical factors. 18. To recommend risk-reduction strategies and conduct regular risk assessments to ensure business continuity in foreign markets 19. To manage financial risks associated with international operations, particularly those related to currency fluctuations, interest rates, and inflation. 20. To develop strategies like hedging or using financial instruments to protect the business against adverse movements in currency exchange rates and other financial risks. 21. To analyse economic conditions in foreign markets and work with finance teams to forecast and mitigate financial risks. The above roles & responsibilities are indicative and Bank at its own discretion may assign KRAs or other roles as per business need.

iii) Assistant General Manager - Asset Liability Management (Scale V):

SCALE	**Assistant General Manager - Asset Liability Management (SMG Scale V)**
Educational Qualification	**Full-time** BE/B-Tech or Post Graduate Degree / Diploma in Business Management/ Banking/Finance / Chartered Accountant
Certifications	**Mandatory Certification** – FRM (GARP) / PRM (Professional Risk Manager by PRMIA, USA)/CFA (CFA Institute)
Experience	Minimum 10 years' experience in Banking in Officer Cadre out of which minimum 5 years' experience in Risk Management in scheduled commercial Banks having more than 2000 branches. **AND** Current Assignment must be on the Role of Chief Manager (equivalent role in private banks) with Minimum 1 Year in present Cadre OR must have completed minimum 4 years of service as Senior Manager (equivalent role in private sector banks). **Desirable Experience:** Exposure of Asset Liability Management/ Interest Rate Risk management and Liquidity Risk management.
AGE	Minimum 33 years Maximum 45 years
Job Profile	1 Establish a comprehensive risk management framework to identify, measure, and manage liquidity, interest rate, and currency risks. 2. Conduct periodic reviews of deposit interest rates and benchmark lending rates to ensure competitiveness and compliance. 3. Develop and institutionalize the Internal Liquidity Adequacy Assessment Process (ILAAP) 4 Set up an Asset-Liability Management (ALM) desk within treasury for effective monitoring of intraday liquidity risk and transfer pricing. 5. Provide analytical insights to top management on short-term and long-term liquidity strategies. 6. Implement a granular and revamped fund transfer pricing (FTP) mechanism within the proposed ALM solution. 7. Disseminate FTP results to top management to support product-level strategy formulation.

	8. Assess and implement the Interest Rate Risk in the Banking Book (IRRBB) framework in line with the latest RBI guidelines, including product-level integration in new product approvals. 9. Monitor monthly changes in Earnings at Risk (EaR) and Market Value of Equity (MVE) under IRRBB, report key drivers, and recommend mitigating measures, while aligning with RBI's reporting frameworks (CIMS & proposed element-based reporting).

iv) Assistant General Manager - Digital Risk & Analytics (Scale V):

SCALE	**Assistant General Manager - Digital Risk & Analytics (SMG Scale V)**
Educational Qualification	**Full-time** Bachelor's degree in mathematics/Statistics Or **Full-time** B.E./ B. Tech in Data Science / IT /Computer Science / Software Engineering. **Preferred**: **Full-time** MBA / PGDM / PGDBM / PGDBA in Finance / Post Graduate Degree in Statistics / Mathematics / Economics / Econometrics.
Certifications	**Preferred Certification** – FRM by GARP RAI by GARP PRM (Professional Risk Manager by PRMIA, USA) CFA CQF Any Certification in ML / AI / Natural Language Processing. Web Crawling and Neutral Networks.
Experience	Minimum 10 years' experience in Banking in Officer Cadre out of which minimum 5 years'-experience in Risk Management in scheduled commercial Banks having more than 2000 branches. **AND** Current Assignment must be on the Role of Chief Manager (equivalent role in private banks) with Minimum 1 Year in present Cadre OR must have completed minimum 4 years of service as Senior Manager (equivalent role in private sector banks). **Desirable Experience:** Exposure of Digital risk Management/ Vendor Risk Management/ IT Risk Management/ Model validation
AGE	Minimum 33 years Maximum 45 years
Job Profile	1 Lead the Digital Risk. Vendor Risk, and Risk & Analytics functions, ensuring comprehensive oversight and governance. 2 Validate and review statistical and AI/ML models (PD, LGD, EAD, scorecards) with expertise in quantitative methods and algorithms. 3. Apply proficiency in programming tools such as Python, R, SQL, SAS, or SPSS for model development, validation, and analytics. 4. Ensure adherence to model risk management policies, regulatory guidelines (Basel II/III, RBI, SEBI, DPDP Act), and internal standards. 5. Perform hands-on quantitative model validation, including conceptual soundness, data accuracy, methodology review, back testing, benchmarking, and stress testing.

	6. Prepare detailed validation reports documenting approaches, findings, and recommendations, and present them to senior management and regulators. 7. Manage vendor/third-party risk through robust frameworks. centralized inventories, SLA monitoring, concentration risk assessments, and periodic reviews. 8. Conduct risk assessments, scenario analysis, and stress testing for digital products and journeys (mobile banking, internet banking, lending, payments, services). 9. Ensure business continuity, regulatory compliance, and alignment of digital risk frameworks with RBI, SEBI, DPDP Act, and bank policies, while conducting regular digital journey verifications.

2. Assistant General Manager - Finance & Accounts (Scale V):

SCALE	**Assistant General Manager - Finance & Accounts (SMG Scale V)**
Educational Qualification	**Mandatory: Full time** Graduation and Should have passed final exam conducted by ICAI and enrolled as member of the Institute of Chartered Accountants of India.
Experience	Minimum 10 Years experience in Scheduled Commercial Bank having more than 2000 branches, out of which minimum 7 years at Bank's Head Office/Administrative Office in handling Corporate Taxation, GST, TDS, Balance sheet, IFRS, Ind AS experience, Regulatory Reporting, Capital Raising and related activities. **AND** Current Assignment must be on the Role of Chief Manager (equivalent role in private banks) with Minimum 1 Year in present Cadre OR must have completed minimum 4 years of service as Senior Manager (equivalent role in private sector banks).
AGE	Minimum 33 years Maximum 45 years.
Job Profile	1. Income Tax, TDS & GST related compliances including appeals. 2. Implementation/reporting of Ind-AS statement & other related requirements. 3. Preparation of Financial Statements, Handling audit & capital raising activities, extraction of data/ information required for reporting/filing with authorities/ regulator, based on financial statements. The above roles & responsibilities are indicative and Bank at its own discretion may assign KRAs or other roles as per business need.

3. Assistant General Manager - Credit Officer (Scale V):

SCALE	**Assistant General Manager - Credit Officer (SMG Scale V)**
Educational Qualification	Chartered Accountant/ Chartered Financial Analyst/CMA-ICWA from recognized institute. **OR** Two Years Full time Post Graduation Degree in Banking/Finance/ any credit related field from recognized university/Institution/Board.
Experience	Minimum experience of 10 years' post qualification experience as an officer out of which 7 years' experience in Corporate Credit/Project Finance / Mid & large Credit in Scheduled Public Sector Banks/ Scheduled Private Sector Banks having more than 2000 branches. **AND** Current Assignment must be on the Role of Chief Manager (equivalent role in private banks) with Minimum 1 Year in present Cadre OR must have completed minimum 4 years of service as Senior Manager (equivalent role in private sector banks).
AGE	Minimum 33 years Maximum 45 years.

Job Profile	1. Undertake credit assessment process & pitch the right product to the right customer as per their requirement. 2. Monitoring Average TAT of proposals handled at various levels i.e. Head Office/ Zonal Offices/Branches. 3. Consider key market practices in the credit underwriting process. 4. Undertake comprehensive opportunity capturing while conducting credit assessment. 5. Ensure maintenance of Healthy credit portfolio of the Bank. 6. Manage the complete lifecycle of loan process. 7. Keep a track of market factors, indices, policies and regulations and identify their impact on credit portfolio. 8. Ensure post disbursement documents and covenant management. 9. Work closely with internal teams such as legal, technical valuation, filed investigation, risk containment amongst others. 10. Monitor loan utilization, repayment capacity, adherence to policy/guidelines and loan covenants and other critical processes and compliance checks. 11. Risk assessment, risk quantification and risk mitigating strategies related to large project finance/large term loan proposals to top management. 12. To convey a clear opinion regarding the feasibility of the proposed transaction, from a risk point of view covering business model, industry risk, structure and financial risk. Approval/recommendation of credit limits and transactions. Conduct ongoing monitoring for existing customers. 13. Conduct periodic company and plant visits as per requirement. 14. Be conversant with the policies & guidelines issued by RBI & GOI & other regulatory bodies & able to strategize Bank's policies in the same light. 15. Monitoring performance of Zones and Overseas Branches, Forex Centers, Corporate Finance Branches and Mid Corporate Branches. 16. To review existing loan schemes and ensure proper updation in the policy guidelines as per regulatory guidelines issued from time to time. The above roles & responsibilities are indicative and Bank at its own discretion may assign KRAs or other roles as per business need.

All educational qualifications mentioned should be obtained from university recognized by Govt. of India/ approved by Govt. Regulatory Bodies. Candidates must possess experience wherever applicable as prescribe for the notified posts. The cut-off date for ascertaining eligibility regarding educational qualification, age, and work experience is 31.03.2026. However, any experience of less than 6 months in an organization shall not be considered for determining eligibility, except when such experience is part of current employment.

- The level of educational qualifications prescribed for the posts is minimum. The candidate must produce Original Marks Sheet & Provisional Certificate/ Degree Certificate issued from the University if called for **interview**. Experience certificate cut of date as on **31.03.2026.**

Where CGPA/OGPA is awarded, the same should be converted into percentage and indicated in online application. If called for interview, the candidate will have to produce a certificate issued by appropriate authority inter alia stating the norms of the University regarding conversion of grade into percentage and the percentage of marks scored by candidates in terms of norms. The fraction of percentage so arrived will not be rounded off to the next higher number i.e. 59.99% will be treated as less than 60%.

iii. Age criteria as on 31.03.2026: -

Scale	Age
V	Min 33 Years Max 45 Years

iv. RELAXATION IN AGE LIMIT:

Sr. No.	Category	Age Relaxation
1	Scheduled Caste/Scheduled Tribe Candidates	By 5 years
2	Other Backward classes (OBC) candidates	By 3 years
3	PwBD (Divyangjan)	By 10 Years
4	Children/Family members of those who died in the 1984 riots	By 5 Years
5	Ex-servicemen/Commissioned officers including ECOs / SSCOs who have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within 12 months from the date of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidment, subject to ceiling as per government guidelines.	By 5 Years

NOTE:

a. The relaxation in upper age limit to SC/ST/OBC candidates is allowed on cumulative basis with only one of the remaining categories for which age relaxation is permitted as mentioned in Point No. (iv) 3 to 5. OBC candidates in the 'Creamy Layer' will be treated as "General Category".

b. Age relaxation of 10 years is applicable to PwBD (Divyangjan) candidates (15 years for SC/ST & 13 years for OBC) in conformity with the Rights of Persons with Disabilities (RPwD) Act, 2016. However, the upper age of the candidate should be maximum 56 years as on cutoff date i.e. **31.03.2026.**

c. The Candidates seeking age relaxation as per Govt. Guidelines will be required to submit copies of necessary certificate(s) at the time of Interview and at any subsequent stage of the recruitment process, as required by the bank. In case the candidate fails to submit the same, his candidature will be treated as cancelled.

d. There is no reservation for Ex-serviceman in officer cadre.

v. PROBATION AND CONFIRMATION:

The selected candidates will be on probation for a period of two years from the date of joining. Provided that the competent authority in the case of any officer appointed in Scale II and above may reduce the period of probation or dispense with probation. Their confirmation in the bank service will be decided

in terms of the provisions of the Central Bank of India (Officers) Service Regulations and the same will be communicated in writing.

vi. PLACE OF POSTING: -

The selected candidates will be posted at Mumbai and thereafter liable to be transferred anywhere in India as per the provisions/ clauses contained in the relevant transfer policy in force from time to time.

vii. BOND:

An indemnity bond of INR 3,00,000/- must be executed by a selected candidate to indemnify the Bank in case such candidate leaves the service of the Bank within 3 years of his/her selection.

viii. CIC SCORE:

The applicant must have a minimum Credit Information Company (CIC) score of 650 and there should not be any credit default or financial indiscipline visible in the Credit Information Company (CIC) report of the candidate on the date of document verification as part of the eligibility criteria. The applicant agrees to provide consent for the retrieval and review of their credit information. The credit history verification is conducted to ensure the financial integrity of the candidates in view of the sensitive nature of the banking operations. Failure to meet the required Credit Information Company (CIC) score or any discrepancies in the credit report may result in disqualification or rejection of the appointment without further notice.

ix. RESERVATION FOR PERSONS WITH BENCHMARK DISABILITIES

Under section 34 of "The Rights of Persons with Disabilities Act, 2016", persons with benchmark disabilities are eligible for Reservation. The post is identified suitable for the Persons with undernoted categories of disabilities as defined in the Schedule of RPWD Act 2016 and notified by the Department of Empowerment of Persons with Disabilities (Divyangjan) from time to time.

Vide Rule-20 of RPwD Rules, 2017, the certificates of disability issued under the repealed PwD Act, 1995, shall continue to be valid after commencement of the RPwD Act, 2016 for the period specified therein. Vide Rule 18(5) of the same rules, the DEPwD mandated that, 01.06.2021 onwards, the disability certificate shall be generated only through the Swavalamban portal. However, a provision was kept in the said portal for digitizing the manual disability certificates generated earlier under RPwD Act, 2016 or under PwD Act, 1995.

- **Orthopedically Challenged/ Locomotor Disability ("OC" / "LD") Category:**

A person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both, including Cerebral Palsy, Leprosy Cured, Dwarfism, Muscular Dystrophy and Acid Attack Victims, Spinal Deformity (SD) and Spinal Injury (SI) without any associated neurological / limb dysfunction. Orthopedically challenged persons are covered under locomotor disability:

a. "Leprosy cured person" means a person who has been cured of leprosy but is suffering from:

i. Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eyelid but with no manifest deformity;
ii. Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
iii. extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall be construed accordingly.

b. “Cerebral palsy" means a Group of non-progressive neurological conditions affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

c. "Dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimetres) or less;

d. "Muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

e. "Acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

(i) Guidelines for Persons with Benchmark Disabilities/ Specified Disabilities using a Scribe

The scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F.No. 16-110/2003-DDIII dated February 26, 2013, by Government of India, Ministry of Social Justice and Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Finance, Department of Financial Services vide letter F. No. 3/2/2013- Welfare dated 26.04.2013 and Office Memorandum F. No. 29-6/2019-DD-III dated 10.08.2022 issued by Government of India, Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan). In all such cases where a scribe is used, the following rules will apply:

- The candidate will have to arrange his / her own scribe at his/her own cost.
- For candidates availing scribe in accordance with OM – F. No. 29-6/2019-DD-III dated 10.08.2022, shall be allowed scribe facility subject to production of a certificate at the time of online examination to the effect that person concerned has limitation to write and that scribe is essential to write examination on his/her behalf from competent medical authority of a Government healthcare institution as per proforma attached as Appendix I. Such candidates shall also, upload their certificate while filling the application form. Also, the qualification of the scribe should be one step below the qualification of the candidate taking examination. Letter of undertaking as per Appendix II should be submitted by such candidates at the time of examination.
- The scribe may be from an academic stream different from that stipulated for the post.
- Both the candidate as well as scribe will have to give a suitable undertaking confirming that the scribe fulfils all the stipulated eligibility criteria for a scribe mentioned above. Further in case it later transpires that he/she did not fulfil any laid down eligibility criteria or suppressed material facts the candidature of the applicant will stand cancelled, irrespective of the result of the online examination.
- Deliberate wrong information about the candidate/ scribe in declaration form submitted at the time of online application or at the time of examination or at any stage would render the candidate and scribe being debarred either permanently or for specified periods of time for–examinations conducted by Central Bank of India.
- Those candidates who are eligible to use scribe facility shall be eligible for compensatory time of 20 minutes or otherwise advised for every hour of the examination.
- Candidates eligible for and who wish to use the services of scribe in the examination should invariably carefully indicate the same in the online application form. Any subsequent request may not be favourably entertained.
- Only candidates registered for compensatory time (at the time of online registration) will be allowed such concessions since compensatory time given to candidates shall be system based, it shall not be

possible for the test conducting agency to allow such time if he / she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions.

- The scribe arranged by the candidate should not be a candidate for the online examination under this recruitment process. If violation of the above is detected at any stage of the selection process, candidature for this recruitment of both the candidate and the scribe will be cancelled.
- During the exam, at any stage if it is found that scribe is independently answering the questions or prompting answers in any direct/ indirect manner, the exam session will be terminated, and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions or prompted the answer in any direct/ indirect manner. In such cases, the Candidate and scribe may also be debarred either permanently or for specified periods from all examinations of Central Bank of India.
- In view of the importance of time element, the examination being of a competitive nature, the candidate must fully satisfy the Independent Medical Officer/ Board of the Bank that there was necessity for use of a scribe as he/she has physical limitation to write including that of speed by the disabilities as mentioned in the guidelines regarding Persons with Benchmark Disabilities/ Specified Disabilities using the services of a scribe.

(ii) Guidelines for persons with specified disabilities having less than 40% disability and having difficulty in writing:

A compensatory time of not less than 20 minutes per hour of the examination shall be allowed for persons who are eligible for getting scribe. In case the duration of the examination is less than an hour, then the duration of the compensatory time shall be allowed on pro-rata basis.

NOTE:

(i) Bank reserves the right to conduct re-exam if there is doubt about the genuineness/ validity of candidate's score/ performance.

(ii) The reservation is available to Divyangjan person who are eligible in terms of notification/ order issued by Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training (DoPT). Candidates may take note of this and apply accordingly.

(iii) The Government guidelines for persons with Benchmark/Specified Disabilities are subject to change / clarifications, from time to time.

x. Economically Weaker Section (EWS)

1. Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Other Backward Classes and whose family has gross annual income below Rs.8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. The income shall include income from all sources i.e. salary, agriculture, business, profession etc. and it will be income for the financial year prior to the year of application. Also, persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:

i.) 5 acres of Agricultural Land and above;
ii.) Residential flat of 1000 sq. ft. and above;
iii.) Residential plot of 100 sq. yards and above in notified municipalities;
iv.) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. The property held by a "Family" in different locations or different places / cities would be clubbed while applying the land or property holding test to determine EWS status.
3. The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS. The candidates shortlisted for document verification/interview shall be required to bring the requisite certificate as specified by the Government of India at the time of appearing for the process of document verification/interview.
4. The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.
5. The instructions issued by the Government of India in this regard from time to time shall be adhered to. Disclaimer: EWS Vacancies are tentative and subject to further directives of Government of India and outcome of any litigation. NOTE: These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.

xi. REMUNERATION: -

GRADE/SCALE	SCALE OF PAY
Assistant General Manager (SCALE V)	Basic:120940-3360/2-127660-3680/2-135020

Perquisites/allowance shall be as per Bank's policy.

3. SELECTION PROCEDURE

a. The selection will be based on performance in online test and interview. Merely satisfying the eligibility norm does not entitle a candidate to be called for Test or Interview.

b. Online Examination:

The structure of the Examination which will be conducted online is as follows:

Sr. No	Name of the Test	No. of Question	Maximum Marks	Duration
1	Stream/Category Specific Questions	70	70	**Composite time of 60 minutes**
2	Banking, Present Economic Scenario & General Awareness	30	30	
	Total	**100**	**100**	

c. Penalty for Wrong Answers:

There will be **no** penalty for wrong answers marked in the objective test.

d. The on-line Test is tentatively scheduled held in the month of June 2026 at below mentioned Centers.

State /UT / NCR	Examination Centre
Andhra Pradesh	Vijaywada/Guntur, Vishakhapatnam, Kurnool, Tirupathi, Nellore, Vizianagaram
Bihar	Bhagalpur, Darbhanga, Muzaffarpur, Patna, Arrah, Gaya, Purnea
Chandigarh	Mohali

Chhattisgarh	Raipur, Bhilai Nagar
Delhi & NCR	Delhi/New Delhi/Delhi NCR, Faridabad
Goa	Panaji
Gujarat	Ahmedabad, /Gandhinagar, Anand /Vadodara, Rajkot, Surat/ Bardoli, Jamnagar, Mehsana
Haryana	Ambala, Gurugram, Kurukshetra
Himachal Pradesh	Bilaspur, Hamirpur, Kangra, Kullu, Una
Jammu & Kashmir	Srinagar, Jammu, Samba
Jharkhand	Dhanbad, Jamshedpur, Ranchi, Hazaribagh, Bokaro Steel City
Karnataka	Bengaluru, Dharwad/Hubballi (Hubli), Mangaluru (Mangalore), Belagavi (Belgaum), Mysuru (Mysore), Shivamogga (Shimoga)
Kerala	Kozhikode, Thiruvananthapuram, Ernakulam, Thrissur, Kottayam
Madhya Pradesh	Bhopal, Indore, Gwalior, Jabalpur, Sagar, Satna
Maharashtra	Chhatrapati Sambhaji Nagar, Mumbai/ Thane/ Navi Mumbai/ MMR, Nagpur, Pune, Dhule, Kolhapur, Sangli, Amravati, Nasik
Odisha	Bhubaneshwar, Sambalpur, Berhampur-Ganjam, Rourkela, Cuttack
Punjab	Amritsar, Patiala, Moga, Bhatinda, Phagwara
Rajasthan	Jaipur, Jodhpur, Udaipur, Kota, Sikar,Bikaner
Tamil Nadu	Chennai, Madurai, Tiruchirappalli, Coimbatore, Vellore, Virudhunagar, Thanjavur, Erode, Salem, Cuddalore
Telangana	Hyderabad, Warangal, Karimnagar, Khammam
Uttar Pradesh	Ghaziabad, Noida/ Greater Noida, Kanpur, Lucknow, Meerut, Prayagraj, Varanasi, Agra, Jhansi, Ayodhya, Gorakhpur
Uttarakhand	Dehradun, Roorkee, Haldwani
West Bengal	Durgapur, Kolkata, Kalyani, Siliguri, Asansol, Hooghly,
Northeast (Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram , Nagaland, Sikkim, Tripura)	Silchar, Guwahati, Dibrugarh, Imphal, Dimapur, Aizawl, Agartala, Shillong

- **Candidates shall select one centre for giving the written exam at the time of submission of application**. In case adequate number of candidates are not available at a notified centre then such centre may be merged with the nearby centre.

- Bank reserves the right to cancel any of the above-mentioned centers and/ or add some other centers, depending upon the response of the candidates, administrative feasibility, etc.

- The Candidates will have to appear for the online examination at the allotted Centre at their own expenses and risks. The Bank will not be responsible for any injury or losses etc. of any nature.

- The allocated Centre/Venue for the Examination will be intimated through Call Letter.

- The online written examination shall be conducted for **100 marks**. The qualifying Marks in Written Test shall be 50% for General/EWS category and 45% for SC/ST/OBC/PwBD (Divyangjan). However, in case of lesser number of candidates being qualifying, call may be taken for reducing the cut-off. The interview will be conducted for 100 marks. Qualifying marks for interview will be 50% for General/EWS candidates and 45% for SC/ST/OBC/PwBD (Divyangjan) candidates.

- Candidates qualified in the online test will be called for interview to the extent of 4 times the number of vacancies.

- The interview shall be conducted for 100 marks. The qualifying marks for interview shall be 50% for General category and 45% for SC/ST/OBC/PWD.

- The weightage for online test: interview shall be 70:30 for the above-mentioned posts.

- Candidates who are successful in online test will be subsequently called for interview. Merely satisfying the eligibility norm does not entitle a candidate to be called for Interview. In case of equal marks by two or more candidates, merit order of such group of candidates will be on the basis of Date of Birth i.e. candidates senior in age will be placed higher in the merit list.

- **The date of the online test is tentative.** The exact date/center/venue of examination will be communicated to the candidates through the call letters/e-mail for the examination. The Bank reserves the right to cancel or make any change in the date of the test/ vary the selection procedure, if necessary. Bank reserves the right to add any selection test/ procedure other than specified in the notification.

4. APPLICATION FEE/ INTIMATION CHARGES (NON REFUNDABLE):

Application Fees/ Intimation Charges [Payable from **30.04.2026 to 17.05.2026** (Only online payment), both dates inclusive] shall be as follows:

Sr. No.	Category	Amount in Rs. inclusive of GST
1	Schedule Caste/Schedule Tribe/PwBD candidates (Divyangjan)/ Women candidates	Rs. 175/- (Intimation Charges only)
2	All Other Candidates	Rs. 850/- (Application Fee+ Intimation Charges)

Bank Transaction charges for Online Payment of application fees/ intimation charges will have to be borne by the candidate.

5. GENERAL INSTRUCTIONS

a) Not more than one application should be submitted by any candidate. In case of multiple Applications only the latest valid (completed) application will be retained and the application fee/ intimation charges paid for the other multiple registration(s) will stand forfeited.

b) Before applying, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Applications, once submitted, will not be allowed to be withdrawn and the application fee/intimation charges once paid shall be neither refunded nor held in reserve for any other examination. The Bank would be free to reject any application, at any stage of the Recruitment Process, if the candidate is found ineligible for the post, for which he/she has applied. The decision of the Bank regarding eligibility of the candidates, the stage at which scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms, the documents to be produced etc. and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the Bank in this behalf. If any wrongdoing (s) / suppression of antecedents is/are detected even after appointment, the services of candidates selected are liable to be terminated.

c) A recent, recognizable color passport size photograph, which should be the same as the one uploaded in the on-line application form, should be firmly pasted on the call letter for online examination/interview and duly signed across by the candidate. Candidates are advised not to change their appearance till the recruitment process is complete. Failure to produce the same photograph at the time of the online test/personal interview may lead to disqualification. A candidate should ensure that the signatures appended by him/her in all the places viz. in his/her call letter, attendance sheet etc. and

in all correspondences with the Bank in future should be identical and there should be no variation of any kind.

d) Candidates will have to produce original Caste/Physical Disability/ Caste Validity Certificate (wherever applicable) any other relevant certificates at the time of interview, failing which his/her candidature will be cancelled. OBC candidates availing reservation will have to produce original OBC certificate with Non-creamy layer clause at the time of interview & an undertaking in the prescribed format regarding non- creamy layer status as on closing date of registration. **The competent authority for issue of Caste/PH certificate has been defined at point No. 7 below.** The certificate issued by only those competent authority authorized to issue Caste/Disability certificate will be acceptable. **Candidates belonging to OBC category but coming under creamy layer and/or if their caste does not find place in Central List are not entitled to OBC reservation. They should indicate their category as General in the online application form**. Prescribed formats of Caste Certificate & PwBD (Divyangjan) certificates are given in **Annexures- I**.

e) Candidates serving in Govt./quasi-Govt./Public Sector Undertakings (including nationalized banks and financial institutions) will be required to produce a "No Objection Certificate" from their employer at the time of interview, in the absence of which, their candidature may not be considered.

f) All candidates will have to produce, if called for interview, originals as well as self-attested photocopies of their educational/experience certificates as well as Caste Certificate, Caste Validity Certificate (wherever applicable), certificate of disability in the proforma prescribed by Govt. Of India or any other certificate required, in the prescribed proforma in support of their eligibility, failing which their candidature will be cancelled**.**

g) No Travelling Allowance is payable to candidates who are called for interview. However, unemployed SC/ST Candidates, who are called for interview, will be paid actual, subject to their claiming, to and fro 2nd General Class Rail/Ordinary Bus fare in terms of Govt. guidelines by the shortest route on production of evidence of travel, i.e. Railway Receipt/Ticket(s) for attending the interview.

h) The Bank takes no responsibility for any delay /non-receipt or loss of any communication.

i) Any resulting dispute arising out of and/or pertaining to the process of recruitment under this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai.

j) Canvassing in any form will be a disqualification. The Bank will be comparing the responses of a candidate with those of other candidates to detect patterns of similarity. If as per the laid down procedure it is suspected that responses have been shared and scores obtained are not genuine/valid, the bank reserves right to cancel the candidature of the concerned candidates and such candidates will be disqualified.

k) Request for change of contact no./address/ email ID/ will not be entertained.

l) The interview centre will be as per Bank's sole discretion.

m) In case any dispute arises on account of interpretation of version other than English, English version will prevail.

n) The appointment of selected candidates will be subject to satisfactory verification of educational documents and experience documents wherever applicable, character, antecedents and caste certificate, validity certificates (wherever applicable), Biometric and/or Iris verification and their being declared medically fit by a Chief Medical Officer or Civil Surgeon, Till such time, their appointment will be provisional, and his/her candidature is subject to cancellation, if subsequently any false information is found. Such appointment will also be subject to the Service, Conduct Rules & Policies of the Bank.

o) Candidates are hereby informed that they must truthfully disclose full and complete details of any disciplinary action taken against them by any previous employer(s), as well as details of any pending or concluded criminal case(s), suit(s), or legal proceedings involving criminal liability, wherever such information is sought by the Bank in the application form or at any stage of the recruitment process. Suppression, concealment, or furnishing of false information shall render the candidate liable for disqualification from the selection process or termination of service, if appointed.

6. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT

6.1 Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the application form.

6.2 At the time of Examination/interview/ Group Discussions (wherever applicable), if a candidate is/has been found guilty of:

- using unfair means during the examination/interview or
- impersonating or procuring impersonation by any person or
- misbehaving in the examination/ interview hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose.
- Resorting to any irregular or improper means in connection with his/her candidature for selection or obtaining support for his/her candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, be liable:

(a) to be **disqualified** from the examination for which he/she is a candidate
(b) to be **debarred**, either permanently or for a specified period, from any examination or recruitment conducted by the Bank
(c) For **termination** of service, if he/she has already joined the Bank.

7. THE COMPETENT AUTHORITY FOR ISSUING THE CERTIFICATE TO SC/ST/OBC/PwBD (Divyangjan) IS AS UNDER (as notified by GOI from time to time):

7.1 **For Scheduled Castes / Scheduled Tribes / Other Backward Classes:** (i) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / City Magistrate / Sub-Divisional Magistrate (not below the rank of First Class Stipendiary Magistrate) / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar (iv) Sub-divisional officer of the Area where the candidate and or his family normally resides.

7.2 **Economically Weaker Section:** (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner, (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate, (iii) Revenue Officer not below the rank of Tehsildar and (iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

7.3 **For Persons with Benchmark Disabilities (Divyangjan):** Authorized certifying authority will be the Medical Board at the District level consisting of Chief Medical Officer, Sub-Divisional Medical Officer in the District and an Orthopaedic / Ophthalmic / ENT Surgeon or any person designated as certifying

authority by appropriate government. Candidates belonging to SC, ST, OBC, EWS, PwBD categories have to submit certificates in support of it at the time of interview. Vide Rule-20 of RPwD Rules, 2017, the certificates of disability issued under the repealed PwD Act, 1995, shall continue to be valid after commencement of the RPwD Act, 2016 for the period specified therein. Vide Rule 18(5) of the same rules, the DEPwD mandated that, 01.06.2021 onwards, the disability certificate shall be generated only through the Swavalamban portal. However, a provision was kept in the said portal for digitizing the manual disability certificates generated earlier under RPwD Act, 2016 or under PwD Act, 1995.

8. HOW TO APPLY:-

Candidates can apply only online from **30.04.2026 to 17.05.2026** and no other mode of application will be accepted.

8.1 Pre-Requisites for Applying Online

Before applying online, candidates should:

(i) Scan their photograph and signature ensuring that both the photograph and signature adhere to the required specifications as per this Advertisement.
(ii) Keep the necessary details/documents for Online Payment of the requisite application fee/ intimation charges ready.
(iii) Have a valid personal email ID, which should be kept active till the completion of this Recruitment Process. Bank may send call letters for the Examination etc. through the registered e-mail ID. Under no circumstances, a candidate should share with/mention e-mail ID to / of any other person. In case a candidate does not have a valid personal e-mail ID, he/she should create his/her new e-mail ID before applying on-line and must maintain that email account. Till the conclusion of the process every communication given in the above said mail id will be construed as valid and binding.

Bank Transaction charges for Online Payment of application fees/ intimation charges will have to be borne by the candidate.

Procedure for applying online:

(1) Candidates are first required to go to the Bank's website and click the option "CLICK HERE TO APPLY ONLINE" to open the On-Line Application Form. The link for online application is as under:- https://ibpsreg.ibps.in/cbiagmapr26/

(2) To register their application candidates will be entering their basic information in the online application form. After that a provisional registration number and password will be generated by the system and displayed on the screen. Candidate should note down the Provisional registration number and password. An Email & SMS indicating the Provisional Registration number and Password will also be sent in the specified e-mail id & mobile numbers. They can reopen the saved data using Provisional registration number and password and edit the particulars, if needed.

(3) Candidates are required to upload their
- Photograph
- Signature
- Left thumb impression
- A hand written declaration
- Candidates will also be required to capture and upload their live photograph through webcam or mobile phone during the registration process.

As per the specifications given in the Guidelines for Scanning and Upload of documents, live photo is mentioned in Point No. 8.3.

Candidates are advised to carefully fill in the online application themselves as no change in any of the data filled in the online application will be possible/ entertained. Prior to submission of the online application candidates are advised to use the "SAVE AND NEXT" facility to verify the details in the online application form and modify the same if required. No change is permitted after clicking on "COMPLETE REGISTRATION" Button. Visually Impaired candidates are responsible for carefully verifying/ getting the details filled in, in the online application form properly verified and ensuring that the same are correct prior to submission as no change is possible after submission.

8.2 Mode of Payment

Candidates have to make the payment of requisite fees/ intimation charges through ONLINE mode only:

(i) Candidates should fill in the details in the On-Line Application at the appropriate places very carefully and click on the "COMPLETE REGISTRATION" button at the end of the On-Line Application format. Before pressing the "COMPLETE REGISTRATION" button, candidates are advised to verify every field filled in the application. The name of the candidate or his /her father/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature.

In case the candidate is unable to fill in the application form in one go, he/ she can prefer to save the data already entered. Once the application is filled in completely, candidate should finally submit the data.

(ii) The application form is integrated with the payment gateway and the payment process can be completed by following the instructions.

(iii) The payment can be made by using Debit Cards (RuPay/Visa/MasterCard/Maestro), Credit Cards, Internet Banking, IMPS, Cash Cards/ Mobile Wallets/UPI by providing information as asked on the screen.

(iv) After COMPLETE REGISTRATION, an additional page of the application form is displayed wherein candidates may follow the instructions and fill in the requisite details.

(v) If the online transaction has not been successfully completed then candidates are advised to login again with their provisional registration number and password and pay the Application Fees/ Intimation Charges online.

(vi) On successful completion of the transaction, an e-receipt will be generated.

(vii) Candidates are required to take a printout of the e-receipt and online application form. Please note that if the same cannot be generated online transaction may not have been successful.

Note:

- After submitting your payment information in the online application form, please wait for the intimation from the server, DO NOT press back or Refresh button in order to avoid double charge.

- For Credit Card users: All charges are listed in Indian Rupee. If you use a non-Indian credit card, your bank will convert to your local currency based on prevailing exchange rates.

- To ensure the security of your data, please close the browser window once your transaction is completed.

- After completing the procedure of applying on-line including payment of fees, the candidate should take a printout of the system generated on-line application form, ensure the particulars filled in are accurate and retain it along with Registration Number and Password for future reference. Candidate should not send this printout to the Bank.

- Please note that all the particulars mentioned in the online application including Name of the Candidate, Category, Date of Birth, and Post Applied for, Eligibility Criteria/ Qualification, Address, Mobile Number, Email ID, Centre of Examination etc. will be considered as final and no change/modifications will be allowed after submission of the online application form.

- Candidates are hence requested to fill in the online application form with the utmost care as no correspondence regarding change of details will be entertained. Bank will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application form.

- An email/ SMS intimation with the Registration Number and Password generated on successful registration of the application will be sent to the candidate's email ID/ Mobile Number specified in the online application form as a system generated acknowledgement. If candidates do not receive the email and SMS intimations at the email ID/ Mobile number specified by them, they may consider that their online application has not been successfully registered.

- An online application which is incomplete in any respect such as without photograph and signature uploaded in the online application form/ unsuccessful fee payment will not be considered as valid.

- Candidates are advised in their own interest to apply on-line much before the closing date and not to wait till the last date for depositing the fee to avoid the possibility of disconnection/ inability/ failure to log onto the Bank's website on account of heavy load on internet/website jam.

- Bank does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of the aforesaid reasons or for any other reason beyond the control of the Bank.

Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted, and such applications would be construed as rejected. Any information submitted by an applicant in his/ her application shall be binding on the candidate personally and he/she shall be liable for prosecution/ civil consequences in case the information/ details furnished by him/her is found to be false/ incorrect at a later stage.

8.3 GUIDELINES FOR SCANNING THE PHOTOGRAPH, SIGNATURE AND OTHER DOCUMENTS.

Before applying online, a candidate will be required to have a scanned (digital) image of

- his/her photograph
- Signature
- Left thumb impression
- A handwritten declaration as per the specifications given below.

i) Photograph Image: (4.5cm × 3.5cm)

- Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Look straight at the camera with a relaxed face
- If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- If you have to use flash, ensure there's no "red-eye"

- If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- Dimensions 200 x 230 pixels (preferred)
- Size of file should be between 20kb–50 kb
- Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

ii) Photograph Capture

- In addition to the above photograph, candidates will also be required to capture and upload their live photograph either by using webcam or mobile phone.

- On selecting "Capture Photo" option, candidates' webcam will be activated allowing them to click their picture, which will get auto uploaded in the application form.

- On selecting "Click here to Scan" option, candidates can use their mobile phone to scan the QR code, which will redirect to a website, allowing to click photograph on their mobile phone. On selecting the taken picture, photograph will get auto uploaded in the application form.

Do's and Don'ts of Photo Capture	
Dos	Don'ts
• Ensure the photo is captured against a light coloured, preferably white background and there is adequate light. • Look straight at the webcam/ camera. • Photograph should be of passport size	• Small size photograph not to be clicked/ uploaded. • Coloured glasses or sunglasses/ Cap should not be worn. • Shadow on face/ not facing the camera/ distorted face/ face covered with mask / blurred image. • Photo not to be taken in dark/ improper background.

iii) Signature:

- The applicant has to sign on white paper with Black Ink pen.
  - Dimensions 140 x 60 pixels (preferred)
  - Size of file should be between 10kb – 20kb
  - Ensure that the size of the scanned image is not more than 20kb

iv) Left thumb impression:

- The applicant has to put his left thumb impression on a white paper with black or blue ink.
  - File type: jpg / jpeg
  - Dimensions: 240 x 240 pixels in 200 DPI (Preferred for required quality) i.e 3 cm * 3 cm (Width * Height)
  - File Size: 20 KB – 50 KB

v) Hand-written declaration Image:

- The applicant has to write the declaration in English only clearly on a white paper with black ink.
    - File type: jpg / jpeg
    - Dimensions: 800 x 400 pixels in 200 DPI (Preferred for required quality) i.e 10 cm * 5 cm (Width * Height)
    - File Size: 50 KB – 100 KB
- The signature, left thumb impression and the hand written declaration should be of the applicant and not by any other person.
- If the Applicant's signature on the attendance sheet or Call letter, signed at the time of the examination, does not match the signature uploaded, the applicant will be disqualified.

Note:

- Signature / Hand written declaration in CAPITAL LETTERS shall NOT be accepted.
- Ensure that Photo, Signature, Thumb impression and Hand written declaration are uploaded at the specified spaces only in the online application form.

Procedure for scanning the documents:

- Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- Set Colour to True Colour
- File Size as specified above
- Crop the image in the scanner to the edge of the photograph/signature/ left thumb impression / hand written declaration, then use the upload editor to crop the image to the final size (as specified above).
- The image file should be JPG or JPEG format. An example file name is: image01.jpg or image01.jpeg. Image dimensions can be checked by listing the folder files or moving the mouse over the file image icon.
- Candidates using MS Windows/MSOffice can easily obtain documents in .jpeg format by using MS Paint or MSOffice Picture Manager. Scanned documents in any format can be saved in .jpg / .jpeg format by using 'Save As' option in the File menu. Size can be adjusted by using crop and then resize option.

Procedure for uploading the documents

- While filling in the Online Application Form the candidate will be provided with separate links for uploading Photograph, signature, left thumb impression and hand written declaration
- Click on the respective link "Upload Photograph / signature / Upload left thumb impression / hand written declaration"
- Browse and Select the location where the Scanned Photograph / signature / left thumb impression / hand written declaration file has been saved.
- Select the file by clicking on it
- Click the 'Open/Upload'
- If the file size and format are not as prescribed, an error message will be displayed.
- Preview of the uploaded image will help to see the quality of the image. In case of unclear / smudged, the same may be re-uploaded to the expected clarity /quality.

Online Application will not be registered unless candidate uploads his/her Photograph, signature, left thumb impression and handwritten declaration as specified.

Note:

(1) In case the face in the photograph or signature or left thumb impression or the hand written declaration is unclear / smudged the candidate's application may be rejected.

(2) After uploading the Photograph / signature / left thumb impression / hand written declaration in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature or left thumb impression or the hand written declaration is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature or left thumb impression or the hand written declaration, prior to submitting the form.

(3) Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo in place of photo and signature in place of signature is not uploaded properly, candidate will not be allowed to appear for the exam.

(4) Candidate must ensure that Photo to be uploaded is of required size and the face should be clearly visible.

(5) Candidates should ensure that the signature uploaded is clearly visible.

(6) The left thumb impression should be properly scanned and not smudged. (If a candidate is not having left thumb, he/she may use his/ her right thumb for applying.)

(7) The text for the hand written declaration is as follows –

"I, _____ (Name of the candidate), hereby declare that all the information submitted by me in the application form is correct, true and valid. I will present the supporting documents as and when required."

(8) The above mentioned hand written declaration has to be in the candidate's hand writing and in English only. If it is written and uploaded by anybody else or in any other language, the application will be considered as invalid. (In the case of Visually Impaired candidates who cannot write may get the text of declaration typed and put their left hand thumb impression below the typed declaration and upload the document as per specifications).

(9) After registering online, candidates are advised to take a printout of their system generated online application forms.

9. CALL LETTERS FOR THE ON-LINE TEST

The date of the On-line Test is TENTATIVELY FIXED as June 2026. However, it will be intimated in the Call Letter along with the Centre/Venue for the Examination, well in advance of the date of the Online Examination.

1) PROCEDURE FOR OBTAINING CALL LETTERS FOR ATTENDING ONLINE TEST:
   All eligible candidates will be required to download their call letter for on-line examination and the Information Handout from the Bank's website. Date of commencement of downloading interview call letters for all the posts will be intimated by way of separate notice on the Bank's website. Hence, candidates are advised to visit the bank's website frequently for the date of commencement of downloading of on-line examination/interview call letters. Candidates should note that the call letters will not be sent through any other mode.
2) In case of any difficulty in downloading the call letter, the candidate should contact the Help Desk as mentioned in FAQs with regard to downloading the call letter.

Candidates are advised to regularly visit the Bank's website for updates/ notices/ instructions.

All announcements/addendum/ corrigendum/ details pertaining to this process will be only published / provided on authorized Bank's website www.centralbank.bank.in from time to time under Career

section. No separate communication/ intimation will be sent to the candidates who are not selected/ shortlisted in the process. All notification/ communication placed on Banks's website shall be treated as intimation to all candidates who have applied for the process.

Merely satisfying the eligibility criteria norm does not entitle the candidate to be called for GD/Interview/Selection process. The Bank reserves the right to call only the requisite number of candidates for GD/Interview/Selection process after preliminary screening/ shortlisting with preference to the candidates' age, qualification, experience, essential requirements, suitability etc.

The Bank reserves the right to reject any application/ candidature at any stage or cancel the conduct of interview/GD or to cancel the recruitment process entirely at any stage without assigning any reason.

Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates subject to the jurisdiction of the Competent Courts.

(SD)

Date: 30.04.2026 **CHIEF GENERAL MANAGER- HCM**

ANNEXURE-I

FORM- SC/ST

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE IN SUPPORT OF HIS / HER CLAIM.

1.This is to certify that Sri / Smt / Kum*_____ son / daughter* of_____ of village / town* _____ in District / Division*_____of the State / Union Territory*_____belongs to the _____Caste/Tribe* which is recognized as a Scheduled Caste/ Scheduled Tribe* under :

* The Constitution (Scheduled Castes) Order, 1950 ; * The Constitution (Scheduled Tribes) Order, 1950 ; * The Constitution (Scheduled Castes)(Union Territories)Orders, 1951 ; * The Constitution (Scheduled Tribes)(Union Territories)Order, 1951 ;

[as amended by the Scheduled Castes and Scheduled Tribes lists Modification) Order,1956; the Bombay Reorganisation Act, 1960; the Punjab Reorganisation Act 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation)Act, 1971, the Constitution (Scheduled Castes and Scheduled Tribes) Order (Amendment) Act,1976, The State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987.]:

* The Constitution (Jammu and Kashmir) Scheduled Castes Order,1956 ;
* The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order,
1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;
* The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962 ;
* The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962 ;
* The Constitution (Pondicherry) Scheduled Castes Order 1964;
* The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
* The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968 ;
* The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968 ;
* The Constitution (Nagaland) Scheduled Tribes Order, 1970 ;
* The Constitution (Sikkim) Scheduled Castes Order, 1978 ;
* The Constitution (Sikkim) Scheduled Tribes Order, 1978 ;
* The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989 ;
* The Constitution (Scheduled Castes) Orders (Amendment)Act, 1990;
* The Constitution (ST) Orders (Amendment) Ordinance, 1991 ;
* The Constitution (ST) Orders (Second Amendment) Act, 1991 ;
* The Constitution (ST) Orders (Amendment) Ordinance, 1996;
* The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act 2002;
*The Constitution (Scheduled Castes) Order (Amendment) Act, 2002;
*The Constitution (Scheduled Caste and Scheduled Tribes) Order (Amendment) Act, 2002;
*The Constitution (Scheduled Caste) Order (Second Amendment) Act, 2002]

 # 2. Applicable in the case of Scheduled Castes / Scheduled Tribes persons , who have migrated from one State / Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri / Smt / Kumari*_____Father /Mother* of Sri / Smt / Kumari*_____of village / town_____in District/Division*_____of the State/Union Territory*_____ who belong to the_____ Caste / Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* issued by the

_____[Name of the authority] vide their order No. _____ dated _____.

3. Shri/Smt/Kumari*_____and/or* his/her* family ordinarily reside(s) in village/town*_____ of_____ District / Division* of the State / Union Territory* of _____

Signature _____

Designation _____

Place: **[With seal of Office]**
Date: **State/Union Territory**

Note: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.
……....

* Please delete the words which are not applicable.
# Delete the paragraph which is not applicable.

List of authorities empowered to issue Caste / Tribe Certificates:

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector/I Class Stipendiary Magistrate / Sub-Divisional Magistrate / Extra-Asst. Commissioner / Taluka Magistrate / Executive Magistrate.

2. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate / presidency Magistrate.

3. Revenue Officer not below the rank of Tehsildar.

4. Sub-Divisional Officers of the area where the candidate and / or his family normally resides.

Note: The Certificate is subject to amendment/modification of Scheduled Castes and Scheduled Tribes lists from time to time.

FORM- OBC
OBC Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS, UNDER THE GOVERNMENT OF INDIA

This is to certify that Sri / Smt. / Kum*_____ Son / Daughter* of Shri / Smt.* _____ of village/Town* _____ District/Division* _____ in the _____ State belongs to the _____ community which is recognized as a backward class under:

(i) Resolution No.12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No.186 dated 13/09/93.
(ii) Resolution No.12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No.163 dated 20/10/94.
(iii) Resolution No.12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No.88 dated 25/05/95.
(iv) Resolution No.12011/96/94-BCC dated 09/03/96.
(v) Resolution No.12011/44/96-BCC dated 06/12/96 published in the Gazette of India Extraordinary Part I Section I No.210 dated 11/12/96.
(vi) Resolution No.12011/13/97-BCC dated 03/12/97.
(vii) Resolution No.12011/99/94-BCC dated 11/12/97.
(viii) Resolution No.12011/68/98-BCC dated 27/10/99.
(ix) Resolution No.12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary Part I Section I No.270 dated 06/12/99.
(x) Resolution No.12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No.71 dated 04/04/2000.
(xi) Resolution No.12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No.210 dated 21/09/2000.
(xii) Resolution No.12015/9/2000-BCC dated 06/09/2001.
(xiii) Resolution No.12011/1/2001-BCC dated 19/06/2003.
(xiv) Resolution No.12011/4/2002-BCC dated 13/01/2004.
(xv) Resolution No.12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No.210 dated 16/01/2006.
(xvi) Resolution No.12011/9/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No.67 dated 12/03/2007.
(xvii) Resolution No.12015/2/2007-BCC dated 18/08/2010.
(xviii) Resolution No.12015/13/2007-BCC dated 08/12/2011.

Shri/Smt./Kum. _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of _____State. This is also to certify that he/she does not belong to the persons/ sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No.36012/22/93- Estt.[SCT], dated 08/09/93 which is modified vide O.M. No.36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide O.M. No.36033/3/2004-Estt.(Res.) dated 14/10/2008 or the latest notification of the Government of India.

Dated:
District Magistrate /
Deputy Commissioner /
Competent Authority
Seal
*Please delete the word(s) which are not applicable.

NOTE : (a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

Note: The prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.

FORM-EWS

Government of ……..

(Name & Address of the authority issuing the certificate
INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS
(Prescribed proforma subject to amendment from time to time)

Certificate No. ……
Date: ……

VALID FOR THE YEAR ……

This is to certify that Shri/Smt./Kumari …….. son/daughter/wife of …….. permanent resident of …….. Village/Street …….. Post Office……. District…… in the State/Union Territory …… Pin Code ……. whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year His/her family does not own or possess any of the following assets*** :

I. 5 acres of agricultural land and above;
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities

2. Shri/Smt./Kumari …… belongs to the …… caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office ……

Name …… Designation ……

Recent Passport Size Attested Photograph of the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.
Note 2: The term **'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.
***Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

NOTE: -
The Income and Asset Certificate issued 'by anyone of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS: - (i) District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner, (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,

(iii)Revenue Officer not below the rank of Tehsildar and
(iv) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

FORM-I

Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in cases of blindness) (Prescribed proforma subject to amendment from time to time) (NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent passport Size Attested Photograph (showing face only) of the person with disability

Certificate No.: **Date:**

This is to certify that I have carefully examined

Shri/Smt./Kum. _____ son/wife/daughter of Shri _____ Date of Birth (DD / MM / YY) _____ Age _____ years, male/female _____ registration No. _____ permanent resident of House No._____ Ward/Village/Street _____ Post Office _____ District _____ State _____, whose photograph is affixed above, and am satisfied that :

(A) he/she is a case of:
- **locomotor disability**
- **Dwarfism**
- **Blindness**

(Please tick as applicable)

(B) The diagnosis in his/her case is _____
(A) He/She has _____% (in figure) _____ percent (in words) permanent locomotor disability/ dwarfism /blindness in relation to his/her _____ (part of body) as per guidelines (……number and date of issue of the guidelines to be specified)

2. The applicant has submitted the following documents as proof of residence :-

Nature of Document	Date of Issue	Details of authority issuing certificate

Signature/ Thumb impression of the person in whose favour disability certificate is issued

(**Signature and Seal of Authorised Signatory of notified Medical Authority)**

FORM - II

Certificate of Disability
(In case of multiple disabilities)
(Prescribed proforma subject to amendment from time to time)
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent PP size Attested Photograph (Showing face only) of the person with disability

Certificate No.: **Date:**

This is to certify that we have carefully examined Shri/Smt./Kum. _____ son/wife/daughter of Shri _____ Date of Birth (DD / MM / YY) _____ Age _____ years, male/female _____ registration No. _____ permanent resident of House No._____ Ward/Village/Street _____ Post Office _____ District _____ State _____, whose photograph is affixed above, and am satisfied that:

(A) He/she is a Case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (……number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

Sr. No.	Disability	Affected Part of Body	Diagnosis	Permanent physical impairment/mental disability (in %)
01	Locomotor disability	@		
02	Muscular Dystrophy			
03	Leprosy cured			
04	Dwarfism			
05	Cerebral Palsy			
06	Acid Attack Victim			
07	Low vision	#		
08	Blindness	#		
09	Deaf	£		
10	Hard of Hearing	£		
11	Speech and Language Disability			
12	Intellectual Disability			
13	Specific Learning Disability			
14	Autism Spectrum disorder			
15	Mental illness			
16	Chronic Neurological Conditions			
17	Multiple sclerosis			
18	Parkinson's disease			
19	Haemophilia			
20	Thalassemia			
21	Sickle Cell disease			

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (……number and date of issue of the guidelines to be specified), is as follows:-

In figures: - _____ percent
In words: - _____percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.
3. Reassessment of disability is:

(i) not necessary,
Or
(ii) is recommended / after _____ years _____ months, and therefore this certificate shall be valid till (DD / MM / YY) ____ ____ ____
@ - e.g. Left/Right/both arms/legs
 # - e.g. Single eye
£ - e.g. Left / Right / both ears

4. The applicant has submitted the following documents as proof of residence: -

Nature of Document	Date of Issue	Details of authority issuing certificate

5. Signature and Seal of the Medical Authority

Name and seal of Member	**Name and seal of Member**	**Name and seal of Chairperson**

Signature/ Thumb Impression of the person in whose favour disability certificate is issued

FORM - III
Certificate of Disability
(In cases other than those mentioned in Form I and II)
(Prescribed proforma subject to amendment from time to time)
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport size Attested Photograph (Showing face only) of the persons with disability

Certificate No.: **Date:**

This is to certify that I have carefully examined Shri/Smt./Kum _____.
_____son/wife/daughter of Shri _____ Date of Birth (DD / MM / YY) ____ ____ ____ Age _____ years, male/female _____Registration No. _____permanent resident of HouseNo._____Ward/Village/Street_____ ____ Post Office _____District _____ State _____, whose photograph is affixed above, and am satisfied that he/she is a Case of _____ disability. His/her extent of percentage physical impairment/disability has been evaluated as per guidelines (……number and date of issue of the guidelines to be specified) and is shown against the relevant disability in the table below:

Sr. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1	Locomotor disability	@		
2	Muscular Dystrophy			
3	Leprosy cured			
4	Cerebral Palsy			
5	Acid Attack Victim			
6	Low vision	#		
7	Deaf	€		
8	Hard of Hearing	€		
9	Speech and Language Disability			

10	**Intellectual Disability**			
11	**Specific Learning Disability**			
12	**Autism Spectrum disorder**			
13	**Mental illness**			
14	**Chronic Neurological Conditions**			
15	**Multiple sclerosis**			
16	**Parkinson's disease**			
17	**Haemophilia**			
18	**Thalassemia**			
19	**Sickle Cell disease**			

(Please strike out the disabilities which are not applicable.)
2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.
3. Reassessment of disability is:
(i) not necessary, Or
(ii) is recommended / after _____ years _____ months, and therefore this certificate shall be valid till (DD / MM / YY) ____ ____ ____
@ - e.g. Left/Right/both arms/legs
 # - e.g. Single eye / both eyes
£ - e.g. Left / Right / both ears

1. **The applicant has submitted the following documents as proof of residence:-**

Nature of Document	Date of Issue	Details of Authority Issuing Certificate

(Authorised Signatory of notified Medical Authority)
(Name and Seal)
Countersigned
{Countersignature and seal of the CMO/Medical Superintendent/Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal)

Signature/Thumb impression of the person in whose favour disability certificate is issued.

APPENDIX- I

Certificate for person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.

This is to certify that, we have examined Mr/Ms/Mrs …… (name of the candidate), S/o / D/o ……., a resident of ……..…… (Vill/PO/PS/District/State), aged …… yrs, a person with …… (nature of disability/condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above condition, He / She requires support of scribe for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified) which is / are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by recruitment agencies as well as academic institutions and is valid upto _____ (it is valid for maximum period of six months or less as may be certified by the medical authority).

Signature of Medical Authority

(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)
Orthopedic/PMR Specialist	Clinical Psychologist/ Rehabilitation Psychologist/Psychiatrist/ Special Educator	Neurologist (if Applicable)	Occupational Therapist (if available)	Other Expert as nominated by the Chairperson (if any)
(Signature & Name)				
Chief Medical Officer/Civil Surgeon/Chief District Medical Officer ----------Chairperson				

Name of Government Hospital/Health Care Centre with seal

Place:
Date:

APPENDIX II

Letter of Undertaking by the person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing

I, _____, a candidate with (nature of disability/condition) appearing for the_____ (name of the examination) bearing Roll No. at _____ (name of the center) in the District _____, (name of the State). My educational qualification is_____

2. I do hereby state that_____ (name of the scribe) will provide the service of scribe for the undersigned for taking the aforementioned examination.

3. I do hereby undertake that his/her qualification is_____. In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification. I shall forfeit my right to the post or certificate/diploma/degree and claims relating thereto.

(Signature of the candidate)

Place:

Date:

Note: The prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines.