



# THE JAMMU AND KASHMIR BOARD OF SCHOOL EDUCATION

Rehari Colony, Jammu-180005

## NOTIFICATION

It is hereby notified for information of all the Heads of (Govt./Pvt) affiliated educational institutions functioning in the Jammu Division including Leh that they shall submit the Internal Assessment Awards of their respective eligible candidates of SSE (Class 10th) & HSE-II (Class 12th) Annual Private/Bi-Annual 2026, at the concerned Divisional Secrecy/Sub/Branch Offices of JKBOSE by or before 30-06-2026. The Heads of the concerned Sub/Branch Board Offices shall compile the awards as per the Centre Notices and ensure submission thereof to the concerned Secrecy Section by or before 04-07-2026.

The Heads of the institutions shall adhere to the following instructions for submission of the Internal Assessment Awards to prevent confusion or inconvenience.

01. The marks be awarded on duly prescribed format/s to be downloaded from Official Website of JKBOSE i.e. [jkbose.jk.gov.in](http://jkbose.jk.gov.in).
02. The awards must be legible and without cutting, overwriting or use of correction fluids.
03. The internal-assessment awards must be submitted in duplicate against complete examination Roll No. bearing proper signature of subject examiner and attested by the Head of the concerned institution.
04. The Heads of institutions (Govt./Pvt) of Jammu Division including Leh shall ensure to maintain Internal Assessment record of respective candidates duly signed by the concerned teacher/ official, examination in-charge and HOI for future reference.
05. The Heads of the institutions must ensure submission of awards within the stipulated time period as late submission shall entail penalty under BOSE regulations.
06. The concerned institution/s shall be held responsible for any discrepancy due to erroneous/ wrong submission of awards.

No: F (Secrecy I/III-Not/Int.)B/JD/26

Dated: 23-06-2026

(Ashok Kumar Chopra)  
Joint Secretary,  
Secrecy, JD.

*[Handwritten signature and date: 23/06/2026]*

### Copy to the:-

1. Director (Academics) for information.
2. Joint Secretary Examination, JD for information.
3. Assistant Secretary Examination Unit-I/III, JD for information and n.a.
4. Incharge Officer, ITSS, JD to upload the notification on BOSE website.
5. P.S to Chairman / P.A to Secretary for information of the Chairman/ Secretary.
6. Assistant Secretary Secrecy Unit-I /III, JD for information and n.a.
7. Account Officer JD for information.
8. Information Officer, JD for information and to publish the notification in leading newspaper.
9. Heads of the Sub/Branch Offices of BOSE for information and n.a
10. Concerned file.