

ADVERTISEMENT NOTICE

No.: NewGen/IEDC/KU/2026/15

Dated: 11/07/2026

Applications are invited from eligible and motivated candidates for engagement as **Incubation Manager** at the **NewGen Innovation and Entrepreneurship Development Centre (NewGen IEDC)**, University of Kashmir, under the **Electropreneur Park (EP)2.0 Project Sponsored by Software Technology Parks of India (STPI) Noida**.

Particulars	Details
Name of the Post	Manager (Entrepreneurship & Incubation)
Number of Posts	01
Nature of Engagement	Contractual
Duration	Initially for 01 Year (<i>extendable subject to satisfactory performance and availability of funds</i>)
Remuneration	₹42,000/- per month
Essential Qualification	Master's Degree with at least 55% marks (or equivalent grade) in Entrepreneurship, Innovation Management, or Business Administration (MBA) from a recognized University/Institution. Maximum age limit: 40 years as on the date of the advertisement.
Desirable Qualification & Experience	a) Ph.D. in Entrepreneurship, Innovation & Entrepreneurship, Management, or Business Administration. b) Minimum 01 year of experience in startup incubation, entrepreneurship development, innovation management, business development, technology commercialization, or startup ecosystem support c) Strong hands-on proficiency in MS-Office and MS-Excel (for financial modeling, grant tracking, and report generation). d) Competency in content creation and graphic designing (for handling marketing collateral, pitch templates, and startup promotion briefs). e) Excellent communication, public speaking, and institutional organizing skills.
Key Responsibilities	• Manage day-to-day operations of NewGen IEDC. • Identify, evaluate and support startups. • Coordinate pre-incubation, incubation and mentoring activities. • Organize entrepreneurship and startup-related events. • Support business planning, fundraising and commercialization activities. • Facilitate access to grants and government schemes. • Maintain records, reports and project documentation. Support outreach, branding and ecosystem development initiatives.
Selection Procedure	Based on academic qualifications, relevant experience, domain knowledge, and performance in presentation/interview. The University reserves the right to shortlist candidates based on higher qualifications and relevant experience.
General Conditions	The engagement is purely contractual and shall not confer any claim for regular appointment. Mere fulfilment of eligibility criteria does not entitle a candidate to be called for interview. No TA/DA shall be admissible. The University reserves the right to modify, withdraw or cancel the advertisement without assigning any reason.
Application Requirements	Detailed Curriculum Vitae (CV); Cover Letter highlighting relevant experience and suitability for the position; Self-attested copies of educational qualifications and experience certificates.
Last Date for Submission	22/07/2026 (up to 4:00 PM)
Mode of Submission	Interested candidates must submit their application through the prescribed Google Form or the QR Code provided below: https://forms.gle/qF6Ds1FJCyCrZ71Q7  Uploading the CV, Cover Letter, and supporting documents through the form is mandatory. Applications received through any other mode shall not be entertained.

Sd/- Dr. Irfana Rashid `
Coordinator,
NewGen IEDC University of Kashmir.