



NATIONAL BOARD OF ACCREDITATION
4th Floor, NBCC Place, East Tower, Pragati Vihar, Bhisham
Pitamah Marg, New Delhi – 110003
Phone : 011- 24360620-22 Tele .fax: 011-43084903,
Website: www.nbaind.org

(Advertisement No. 1/NBA/Recruitment – 2026-27)

**Advertisement for the Post of Senior Director (Accreditation),
Manager, Deputy Manager**

National Board of Accreditation (NBA), an autonomous organisation under the Ministry of Education, Govt. of India, New Delhi invites applications in the prescribed proforma for filling up the following posts on deputation/ fixed tenure basis :

Sl. No.	Posts	Bureau/ Section	7 th CPC Pay Level	No. of Posts
1.	Senior Director (Accreditation)	Acc.	13A	1
2.	Manager (Acc., IC,)	Acc.	11	1
		IC		1
3.	Deputy Manager (Acc. (2), Trg.)	Acc.	10	2
		Trg.		1
4.	Deputy Manager (Software Developer)	IT	10	1

For details such as Educational Qualifications, Experience, Age, Application Form, etc. please visit the NBA website at URL: <https://www.nbaind.org/Jobs>. NBA reserves the right to cancel the advertisement, without assigning any reason.

The last date for submission of Applications is 17:00 hours on 31/08/2026.

**Member Secretary
National Board of Accreditation**

National Board of Accreditation

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Pragati Vihar, New Delhi 110003, INDIA

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National Board of Accreditation (NBA), an autonomous organisation under the Ministry of Education, Govt. of India, New Delhi invites applications in the prescribed proforma for filling up the following posts on deputation/ fixed tenure basis:

Sl. No.	Posts	Bureau/ Section	7 th CPC Pay Level	No. of Posts	RR's for the post
1.	Senior Director (Accreditation)	Acc.	13A	1	Ann.-I
2.	Manager (Acc., IC,)	Acc.	11	1	Ann.-II
		IC		1	
3.	Deputy Manager (Acc. (2), Trg.)	Acc.	10	2	Ann.-III
		Trg.		1	
4.	Deputy Manager (Software Developer)	IT	10	1	Ann.-IV

The details of minimum Educational Qualifications, Experience, age limit in respect of above said posts are described in Annexure I to Annexure IV respectively. Separate application is to be submitted in case a candidate wishes to apply for more than one post.

It may be noted that National Board of Accreditation is administratively and financially Autonomous organisation. As such facilities available to Central Government/ State Government/ PSU employees are not applicable to fixed tenure employees. Presently only 7th CPC pay level, CCS leave Rules, NPS and CS(MA) Rules have been adopted by NBA.

Interested candidates who fulfil the eligibility criteria, may submit their application in prescribed Application Form (Annexure-V) and submit the duly filled-in application form along with the attested copies of all the documents to **“the Member Secretary, National Board of Accreditation, 4th Floor, NBCC Place, Bhisham Pitamah Marg, New Delhi-110 003** so as to reach by 17:00 hours on the last date of submission of application.

The last date for submission of application is by **17:00 hours on 31/08/2026**. Applications received after the closing date, shall not be entertained at any cost.

GENERAL TERMS AND CONDITIONS

1. The engagement / appointment on fixed tenure basis for all the posts shall be initially for a period of 1 year which may be extended upto a period of five years on the basis of performance and if on deputation, it will be for three years which may be extended up to five years subject to the satisfactory annual performance.
2. The maximum age limit for appointment shall be strictly in accordance with the age limit given in the advertisement and shall be reckoned on the closing date of receipt of the application. As per Rules of NBA eligible employees of NBA with relevant experience would be allowed to compete with other applicants without restriction on age limit.
3. The scrutiny of applications and selection of candidates will be carried out by a committee constituted by the Competent Authority of NBA.
4. NBA has the right to cancel advertisement and not to proceed in the matter for appointment, at any stage and to accept or reject any or all the applications without assigning any reason, whatsoever.
5. The person selected against the post shall in no case represent or give opinion or advice to others in any matter which is adverse in the interest of NBA nor will he or she indulge in any activity outside the terms of the fixed tenure assignment or deputation.
6. Only shortlisted candidates will be called for interview / personal discussion/ written test. The date of interview / personal discussion/ written test shall be communicated to the shortlisted candidates in due course of time. No communication would be sent to the candidates which have not been shortlisted.
7. The appointee will be presently posted in New Delhi office but are liable to be posted anywhere in India. Timings are 9.00 A.M. to 5.30 P.M., but in the event of an emergency or exigency of work, he or she may be required to sit late or to attend office on Saturdays/Sundays or other closed holidays.
8. During the tenure of assignment/deputation, the appointee shall be entitled for leave and pay & other allowances as per the Government of India Rules. CCS leave Rules have been adopted by NBA but, presently there is no provision of Child care leave and leave encashment to the fixed term appointments.
9. No TA/DA will be paid for attending the interview/personal discussion/ written test.
10. The candidate should be capable of independently functioning in a multi-disciplinary environment.
11. The candidates should have working knowledge of computers such as MS Office, Excel, Power Point, Internet and email, etc.
12. The candidate shall have good communication, interpersonal and management skills with ability to work in a deadline driven environment and should have expertise in noting, drafting and office procedure, etc.
13. The decision of NBA on selection of candidates will be final and no correspondence on the subject will be entertained.

14. The Income Tax or any other tax liable to be deducted as per the prevailing Income Tax rules, will be deducted at source before affecting the payment for which a TDS certificate will be issued.
15. The appointment may be terminated at any time without assigning any reason by giving one month's notice. If the appointee desires to leave NBA, he would also be required to serve the notice of one month accordingly.
16. The selected candidates will have no claim for appointment on regular basis by virtue of his or her appointment on fixed tenure assignment/deputation.
17. Canvassing, in any form, will lead to disqualification of the candidate.
18. Candidates are requested to visit NBA's website of www.nbaind.org on regular basis for any new announcement/development in this regard.
19. Educational qualifications and experience prescribed may be relaxed at the discretion of the Executive Committee on the recommendations of the Selection Committee in the case of candidates otherwise well qualified and exceptionally deserving.
20. The candidates already in employment should route their applications through proper channel along with the NOC from the parent employer within 10 days of the last date of submission of an advance copy.
21. The candidates who are applying on deputation basis should send their applications through proper channel along with the copies of the previous five years ACRs, Vigilance Clearance and Integrity Certificate within 10 days of last date of submission of application/advance copy.
22. For deputation/lien cases, only those candidates whose organization will relieve them for at least 3 years on deputation / lien will be considered as eligible.
23. As per GOI norms, selected candidates will have to submit fitness certificate issued by a Medical Board duly constituted by Govt. Hospital for Group 'A' posts. Offer of appointment shall be issued after receipt of Medical fitness certificate.
24. Character and authenticated verification as per GOI norms would be undertaken by NBA.

Recruitment Rules

Annexure-I

Senior Director (Accreditation)

1.	Name of the Post	Senior Director (Accreditation)
2.	Number of post (s)	1
3.	Scale of Pay/Level	13A
4.	Classification	Group A
5.	Age limit	Not exceeding 50 years
6.	Educational and other qualifications required for Fixed Tenure Assignment	Essential: (for Fixed Tenure Assignment basis) Ph.D. with 50% marks or equivalent CGPA in Master's degree in Engineering / Technology / MBA / PGDM / Pharmacy/Architecture and town planning from a recognized University/Institution or equivalent.
	On Deputation Basis	The qualification for Fixed Tenure Assignment basis will not be applicable for deputation. The persons working in Government organization with experience as mentioned in Column no. 7 will be eligible to apply on deputation.
7.	Minimum experience for Fixed Tenure Assignment	15 years' experience in teaching or research, educational planning or administration, training, etc.
	For Deputation	Holding analogous post or 5 years in level 12/13 or 10 years in level 11 in field of teaching or research, educational planning or administration, training etc. in central/state government or Central/State Government Universities or Autonomous bodies set up by Government.
8.	Period of probation, if any	One year for Fixed Tenure Assignment
9.	Method of recruitment whether by Fixed Tenure Assignment or by promotion or by deputation/contract	Fixed Tenure Assignment / Deputation (In case a candidate is selected on Fixed tenure assignment, the period of assignment shall be initially for one year and may be extended up to five years on the basis of performance and; if on Deputation, it will be for a period of three years, which may be extended up to five years subject to satisfactory annual performance) Selected candidates will have no claim for appointment on regular basis or for absorption.

Manager (Accreditation and International cooperation)

1.	Name of the Post	Manager
2.	Number of post (s)	2 (One each in International cooperation and Accreditation)
3.	Classification	Group A
4.	Scale of Pay/Level	11
5.	Whether Selection Post or Non- Selection Post	Selection
6.	Age limit	Not exceeding 45 years
7.	Educational and other qualifications required for Fixed Tenure Assignment	<u>Essentials (Fixed Tenure Assignment basis):</u> Masters' degree in Engineering/Technology MBA/PGDM/Pharmacy/Architecture with at least 50% marks or equivalent CGPA from a recognized University/Institution or equivalent <u>Desirable:</u> Ph.D. from a recognized university/institution or equivalent
	On Deputation Basis	The qualification for Fixed Tenure Assignment basis will not be applicable for deputation. The persons working in Government organization with experience as mentioned in Column no. 7 will be eligible to apply on deputation.
	Minimum experience for Fixed Tenure Assignment	6 years' in teaching or research, educational planning or administration, training, etc.
	For Deputation	Holding analogous post or 3 years in level 10 or 8 years in level 9 in field of teaching or research, educational planning or administration, training etc. in central/state government or Central/State Government Universities or Autonomous bodies set up by Government.
8.	Period of probation, if any	One year for Fixed Tenure Assignment
9.	Method of recruitment whether by Fixed Tenure Assignment or by promotion or by deputation/contract/	Fixed Tenure Assignment /Deputation (In case a candidate is selected on Fixed Tenure Assignment basis, the period of assignment shall be initially for one year and may be extended up to five years on the basis of performance and; if on Deputation, it will be for a period of three years, which may be extended up to five years subject to satisfactory annual performance) Selected candidates will have no claim for appointment on regular basis or for absorption.

Deputy Manager (Accreditation and Training)

1.	Name of the Post	Deputy Manager
2.	Number of post (s)	2 (One each in Accreditation and Training)
3.	Classification	Group A
4.	Scale of Pay/Level	10
5.	Whether Selection Post of Non- Selection Post	Selection
6.	Age limit	Not exceeding 40 years
7.	Educational and other qualifications required for Fixed Tenure Assignment	<u>Essentials: (Fixed Tenure Assignment basis)</u> Masters' degree in Engineering/Technology MBA/PGDM/Pharmacy/Architecture with at least 50% marks or equivalent CGPA from a recognized University/Institution or equivalent with 4 years' experience OR Master's degree in any discipline from a recognized University or equivalent with 6 years of experience in teaching or research, educational planning or administration, training, etc.
8.	Period of probation, if any	One year for Fixed Tenure Assignment
9.	Method of recruitment whether by Fixed Tenure Assignment or by promotion or by deputation/contract	Fixed Tenure Assignment basis (Initially, for a period of one year. Further continuation for a period not exceeding five years, subject to annual review of performance) Selected candidates will have no claim for appointment on regular basis or for absorption.

Deputy Manager (Software Developer)

1.	Name of the Post	Deputy Manager/ Software Developer
2.	Number of post (s)	1
3.	Classification	Group A
4.	Scale of Pay/Level	10
5.	Whether Selection Post or Non-Selection Post	Selection
6.	Age limit	Not exceeding 40 years
7.	Educational and other qualifications required for Fixed Tenure Assignment	Essentials: (Fixed Tenure Assignment basis) MCA/B. Tech/B.E (Computer Science/ Information Technology) with minimum 50% marks or equivalent CGPA from a recognized University/Institution. Proven knowledge of web and windows based application development on the (.net) platform. Experience of working with relational database management software such as MS SQL server. 1. Strong in OOPS concepts 2. Good analytical and coding skills 3. Knowledge of SDLC and Agile computing 4. Strong written, oral, and interpersonal communication skills 5. Highly self-motivated and directed 6. Keen attention to detail 7. Proven analytical and problem-solving abilities 8. Flexible and adaptable in regards to learning and understanding new technologies 9. Experience working both independently and, in a team-oriented, collaborated environment
	Minimum experience	6 + years of experience on web based and windows application development
8.	Period of probation, if any	One year for Fixed Tenure Assignment
9.	Method of recruitment whether by Fixed Tenure Assignment or by promotion or by deputation/contract	Fixed Tenure Assignment basis (Initially, for a period of one year. Further continuation for a period not exceeding five years, subject to annual review of performance) Selected candidates will have no claim for appointment on regular basis or for absorption