

GOVERNMENT OF JAMMU AND KASHMIR
JAMMU AND KASHMIR SERVICES SELECTION BOARD
Muthi, Akhnoor Road, Jammu/ZamZam Complex Rambagh, Srinagar
(www.jkssb.nic.in)

NOTIFICATION

Subject: Document Verification of additional candidates falling under consideration zone for the post of Junior Legal Assistant under the EWS category (Item No. 599) advertised vide Notification No. 03 of 2021- regarding.

In continuation to the Notification No. JKSSB-COE0EXAM(UT)/42/2023-03(7189468) dated 13.02.2025, additional candidates, whose details are given in **Annexure "A"** are hereby called to appear in person for Document Verification before the Document Verification Committee of the Board for the verification/scrutiny of their documents/certificates on 29.09.2026 (Tuesday) as per the schedule and venue indicated against each.

The candidates are required to produce following documents/certificates in original, along-with one set of self-attested copies, before the designated Document Verification Committee(s):

- i. Copy of Application Forms.
- ii. Two passport size recent colour photographs.
- iii. One original photo ID Proof i.e. Aadhar card/Voter Card/Pan Card/Passport etc.
- iv. D.O.B Certificate (10th Diploma/Marks card).
- v. Valid Category Certificate, if belongs to reserved categories.
- vi. Domicile Certificate.
- vii. 10+2 Marks Sheet/ Diploma.
- viii. Qualification/Certificates prescribed for the post as mentioned in the relevant Advertisement Notification.
- ix. In the case of candidates claiming possession of equivalent education qualification, it shall be mandatory to produce the relevant Equivalence Certificate from the concerned authorities at the time of Document Verification, and the Board shall take an appropriate view based on the norms governing the subject.
- x. Bonafide certificate on the format prescribed by the Board duly issued by the Controller/Registrar of the concerned University/

1
16/09

Institute/Board in respect of candidates, who have obtained the qualification from outside the UT of J&K.

- xi. In addition, any other certificate, as may be required as part of eligibility for a specific post, shall also be produced.
- xii. Checklist sheet/form to be submitted by candidates at the time of their D.V (as per **Annexure "X"**).

The candidates who fail to appear before the respective Document Verification Committee (s) on the scheduled date shall forfeit their right to selection.

M. Sultan 16.09.2026
(Reyaz Ahmad Malik) JKAS
Controller of Examinations,
J&K Services Selection Board

No.JKSSB-COE0EXAM(UT)/7/2025 (7680969)

Dated: 16-09-2026

Copy to the:

1. Commissioner/Secretary to the Government, General Administration Department, Civil Secretariat, J&K.
2. Director, Information and Public Relations, J&K, with the request to publish this Notification in at-least two leading local newspapers of Jammu/Srinagar.
3. All Members, J&K Services Selection Board.
4. Secretary, J&K Services Selection Board.
5. PA to the Chairman, J&K Services Selection Board for the information of the Chairman.
6. I/c Website, J&K Services Selection Board.

ANNEXURE-'A'**Additional Candidates Shortlisted for the Post of Junior Legal Assistant | Advertisement No. 03 of 2021 | Item No. 599**

D.V.S.No.	Roll No.	App. ID	Adv. No.	Item No.	Post	Candidate's Name	DOB	Category	PwD (Y/N)	Pw D	ESM (Y/N)	Total Marks	DV Date & Time	Committee & Venue
JAMMU CENTRE BASED CANDIDATES														
1-JMU	111014008335	862188	03 of 2021	599	Junior Legal Assistant	AKSHEY R GUPTA	06-10-1988	EWS	NO		No	67.398230	29-09-2026 & 10:00 AM	J1 & JKSSB Central Office, Muthi, Akhnoor Road, Jammu
2-JMU	111016008853	720457	03 of 2021	599	Junior Legal Assistant	RAHUL KHAJURIA	17-03-1985	EWS	NO		No	65.398230	29-09-2026 & 10:00 AM	J1 & JKSSB Central Office, Muthi, Akhnoor Road, Jammu
3-JMU	111016009069	772011	03 of 2021	599	Junior Legal Assistant	ZAHIDA BANO	05-12-1996	EWS	NO		No	62.214602	29-09-2026 & 10:00 AM	J1 & JKSSB Central Office, Muthi, Akhnoor Road, Jammu

ANNEXURE "X"

Checklist Sheet for Document Verification (DVC)

Post: _____

Advertisement Notification No. : _____

Item No. : _____



Date: _____ D.V. S. No. : _____ Venue: _____

1. Details of the Candidate (To be filled by candidate):

#	Candidate Particular	Details
1.	Name *	
2.	Father's Name *	
3.	Date of Birth (DD/MM/YYYY) *	
4.	Roll No. *	
5.	Application No. (s)	
6.	Reserved Category *	
7.	Sub Category (if any) (a) Person with Disabilities (PWD), (b) Ex-Serviceman (ESM) etc.	
8.	Mobile No.	

Candidate's Signature

2. Verification of Documents (To be filled/checked by JKSSB Officer/Official):

#	Document/ Certificates	Original Checked (Y/N)	Date of issue	Valid/ Within Cutoff Date (Y/N)	Name of Inst/College/University	Remarks/ Recommendation
1.	Domicile Certificate.					
2.	Qualification Certificate(s).					
a)						
b)						
c)						
d)						
e)						
3.	Reserved Category (Vertical) (a) SC (b) RBA (c) ST1 (d) EWS (e) ALC/IB (f) ST2 (g) OBC etc.					
4.	(Horizontal Reservation) (a) Person With disability (PWD), (b) Ex-Serviceman (ESM),etc. if applicable					

Note 1:- The candidate have to bring/attach two passport size recent color photographs and one original photo ID i.e. **Aadhaar Card/Voters ID card/ Pan Card/ Passport/ Driving License etc.** on the scheduled date of Documents Verification.

Checked By:

Name and Signature of the Dealing official(s)

3. Candidature- Accepted or Rejected: _____

i) Reasons _____

ii) Special Remarks (if any) _____

Name and signature of the Officer(s)

Name and signature of Member