GOVERNMENT OF JAMMU AND KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
Civil Secretariat, J&K

Subject: **Annual Darbar Move of Offices from Srinagar to Jammu for the Winter Season (2026-27)**

Government Order No.:1664-JK(GAD) of 2026
Dated:19.10.2026

It is hereby ordered that:

1. The Offices detailed herewith as Annexure-A and Annexure-B to this Order, shall move to Jammu "**In full**" and "**In Camp**", respectively, for Winter Session, 2026-27. The Offices observing five days' week shall close at Srinagar on **30th October, 2026 (Friday)** after office hours, and the Offices observing six days' week shall close on **31st October, 2026 (Saturday)** after office hours. All the Offices shall reopen at Jammu on **2nd November, 2026 (Monday)**.
2. The offices moving in camp shall carry only 33% of the staff strength in that particular office, or 10 officials, whichever is minimum, or otherwise as specifically indicated.
3. JKRTC shall make available sufficient number of buses in good condition for transportation of employees on 31st October & 1st November, 2026. The booking of buses shall be for destinations of the employees, wherever feasible. Tickets shall be issued by the JKRTC in advance i.e. from 27th October, 2026, both from Civil Secretariat and from the main booking counters of JKRTC.
4. JKRTC shall ensure that one crane and two empty buses accompany each convoy on the respective days so that employees do not face inconvenience due to break-down of buses on the way. Mobile workshop(s) shall also accompany the convoy.
5. J&K Police shall escort the convoy carrying employees all along the route upto their respective destinations. They will also make sure that the move convoy is given precedence in crossing the Banihal Qazigund Tunnel and the Dr. Syama Prasad Mookerjee Tunnel. Director General of Police, J&K shall issue necessary guidelines to the field agencies accordingly.
6. Health & Medical Education Department shall make arrangements for medical aid facilities at Qazigund, Banihal, Ramsu, Ramban, Chenani, Udhampur & Jhajjar Kotli on the days when the employees travel from Srinagar to Jammu. Administrative Secretary, Health & Medical Education Department shall issue necessary instructions in this behalf to the Directorates of Kashmir and Jammu Divisions, accordingly.

7. No moving employee shall occupy any Government/E.P./Municipal/residential accommodation except under proper allotment order. However, the employees can retain Government accommodation allotted to them at Srinagar for bonafide use of their families under intimation to the Estates Department, on approved terms and conditions.
8. Food, Civil Supplies & Consumer Affairs Department shall ensure that Ration Counters are set up at appropriate locations around residential colonies of move employees at Jammu, so as to ensure adequate supply of ration.
9. Special Move T.A. shall be paid at the uniform rate of Rs. 25,000/- per move employee. Special Move T.A. shall not, however, be payable to such of the employees who do not move before/within the prescribed date.
10. Advance pay shall also be authorized in favour of such of non-gazetted moving employees who may apply for the same, which shall be recoverable in instalments as per rules.
11. Salary for the month of October-2026, for all the employees working in move offices, shall be drawn on 29th October, 2026 (Thursday).
12. No leave shall be admissible in combination/continuation of move days except under very exceptional circumstances. The concerned Administrative Secretaries shall sanction leave, whatever due, under very exceptional circumstances only. However, five days' Special Casual Leave shall be allowed to Kashmir-based move employees who wish to avail the same, without linking the grant of such leave to the availability or otherwise of accommodation at Jammu.
13. The General Administration Department shall establish Winter Secretariat at Civil Secretariat, Srinagar. All Administrative Secretaries shall furnish details of employees (01 Gazetted and 04 Non-Gazetted) who shall be retained at Civil Secretariat, Srinagar. No officer/official shall be retained by any Department without the prior approval of Competent Authority. While retaining one Gazetted Officer and four Non-Gazetted Officials at Civil Secretariat, Srinagar, the departments shall give preference to female employees and those with serious medical conditions, wherever feasible. All Departments shall identify one room each at Civil Secretariat, Srinagar and submit the requisite information to the General Administration Department for issuance of appropriate orders regarding its allotment for the retained employees of the Department during the Winter Session.
14. All the Administrative Departments shall detach the staff, if any, attached by them from the subordinate offices of Kashmir Division by or before 27th October, 2026. The SSP (Security), Civil Secretariat shall withdraw temporary identity cards from the attached staff and submit a report to the General

Administration Department before the closure of offices in Srinagar.

15. The Estates Department shall provide accommodation to the officers/officials, moving with Darbar Move, as per past practice.
16. The office timings on the re-opening of offices at Jammu shall be as under:

Civil Secretariat and Heads of Departments located within the Civil Secretariat premises	**9:30 a.m. to 5:30 p.m.**
All Moving Heads of Departments located outside the Civil Secretariat and observing six days a week	**10:00 a.m. to 4:30 p.m.**

By Order of the Government of Jammu & Kashmir.

Sd/-
(M. Raju) IAS
Commissioner/Secretary to the Government

No.: GAD-ADM0III/200/2026-08-GAD Dated:19.10.2026

Copy to the:

1. Secretary, Ministry of Home Affairs, Government of India, New Delhi-110001.
2. Secretary, Department of Personnel & Training, Government of India, New Delhi-110001.
3. Chief Secretaries of all State Governments/Union Territories of India.

Copy also to the:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. All Principal Secretaries to the Government.
4. Chief Electoral Officer, J&K.
5. Principal Secretary to Hon'ble Lieutenant Governor, J&K.
6. All Commissioner/Secretaries to the Government.
7. Divisional Commissioner, Kashmir/Jammu.
8. Director General, IMPARD, J&K.
9. Inspector General of Police, Kashmir/Jammu.
10. Inspector General of Police, Traffic, J&K.
11. Chairman of the Committee for fixation of Fee Structure of Professional Colleges in the Union Territory of Jammu & Kashmir/Chairman, Committee for Fixation of Fee Structure of Private Education Institutions.
12. Chairperson, J&K Special Tribunal.
13. All Deputy Commissioners.
14. All concerned Heads of Departments.
15. Director, Information, J&K.
16. Director, Archives, Archaeology and Museums, J&K.
17. Secretary, J&K Public Service Commission.
18. Director General, Estates, Jammu.
19. Managing Directors of all Public Sector Undertakings/Boards and Corporations.

20. Director, Estates, Kashmir.
21. Registrar General, J&K High Court, Srinagar.
22. Secretary, J&K Legislative Assembly.
23. Secretary, J&K Board of Professional Entrance Examination.
24. Secretaries, Advisory Boards, J&K
25. Secretary, J&K Water Resources Regulatory Authority.
26. Secretary, J&K Services Selection Board.
27. Secretary, J&K Academy of Art, Culture & Languages.
28. Director, State Council of Educational Research and Training.
29. Regional Director, J&K Employees State Insurance Society.
30. SSP (Security), Jammu/Kashmir.
31. SSP (Security), Civil Secretariat, J&K.
32. Chief Engineer, UEED, J&K.
33. OSDs to Hon'ble Chief Minister, J&K/Hon'ble Deputy Chief Minister, J&K/all Hon'ble Ministers/Advisor to Hon'ble Chief Minister, J&K.
34. General Manager, Government Press, Jammu/Srinagar.
35. Private Secretary to the Chief Secretary, J&K.
36. Private Secretary to Commissioner/Secretary to Government, GAD.
37. Private Secretary to Chairperson, JKRERA.
38. Government Order/Stock file/Website, GAD. *"Hindi & Urdu Versions shall follow".*

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(Shakeeb Arsalan) JKAS
Under Secretary to the Government

Annexure-A to Government Order No.1664–JK(GAD) of 2026
Dated:19.10.2026

Offices which shall move in Full

1.	All Departments of the Civil Secretariat including: a) Chief Minister's Secretariat. b) Personal Staff of Advisor to Hon'ble Chief Minister. c) Department of Civil Aviation. d) Civil Secretariat Dispensary. e) Security Staff of the Civil Secretariat. f) Civil Secretariat Treasury. g) Executive Director, Rehabilitation Council (Social Welfare Department). h) Accounts Officer, G.P. Fund Moving Cell.
2	Financial Commissioner, Revenue (including Jt. Director, Statistics in camp).
3	Principal Chief Conservator of Forests, J&K.
4	Chief Electoral Office, J&K.
5	Director, Youth Services & Sports.
6	Director, Information, J&K.
7	Director, Motor Garages.
8	Director, Hospitality & Protocol Department with the catering staff.
9	Director General, Accounts & Treasuries.
10	Director, Employment, J&K.
11	Director, Forest Protection Force.
12	Director, Skill Development, J&K.
13	Director, Forest Research Institute.
14	Director, Tribal Affairs.
15	Labour Commissioner, J&K.
16	Custodian General, J&K.
17	Transport Commissioner, J&K.
18	Chief Executive Officer, J&K e-Governance Agency.
19	Project Director, AIDS Control Society.
20	J&K Board of Technical Education.
21	J&K Advisory Board for the Development of Pahari Speaking People.
22	J&K Water Resources Regulatory Authority.
23	J&K Advisory Board for the Development of Gujjars & Bakerwals.
24	One Man Forest Authority.
25	Chief Engineer, Procurement & Material Management Wing, J&K.
26	Chief Engineer, Planning & Design Wing, J&K.
27	Director, Training, Testing, Inspections & Commissions, J&K.
28	J&K Advisory Board for the Welfare & Development of Kissans.
29	J&K Advisory Board for the Welfare & Development of other Backward Classes.
30	CEO/Secretary, J&K Building & Other Construction Workers Welfare Board.
31	Director, Samagra Shiksha, J&K.
32	Managing Director, J&K Women Development Corporation.
33	Mission Director, J&K Rural Livelihood Mission (JKRLM).
34	Controller, Drug & Food Control Organization.

35	Mission Director, ICDS, J&K.
36	Chairman, Committee of Fixation of Fee Structure of Private Educational Institutions.
37	Director, Rural Sanitation, J&K
38	Commissioner, Food & Drug Administration, J&K.
39	Office of Chairperson, JKRERA.
40	Controller, Legal Metrology Department, J&K.
41	J&K Employees State Insurance Society.

(Shakeeb Arsalan) JKAS 19/X/26
Under Secretary to the Government

Annexure-B to Government Order No.1664–JK(GAD) of 2026
Dated:19.10.2026

Offices which shall move in Camp

1	Commissioner, State Taxes Department.
2	Excise Commissioner, J&K with skeletal staff.
3	Director General, Economics & Statistics.
4	Director General, Audit & Inspection.
5	Director, Family Welfare MCH &Immunization.
6	Director, AYUSH, J&K.
7	Director, Soil Conservation, J&K.
8	Director, Environment & Remote Sensing, J&K.
9	Director, Sericulture, J&K.
10	Director, Horticulture (P&M), J&K
11	Director, Geology & Mining, J&K
12	Director, Libraries & Research, J&K
13	Director, Archives, Archaeology & Museums, J&K
14	Chief Architect, J&K
15	Director, Financial Organization, PDD
16	Mission Director, Rashtriya Uchchatar Shiksha Abhiyan (RUSA), J&K.
17	Nucleus Staff of Funds Organization.
18	Gazette Section of J&K Government Press.
19	Registrar, Cooperatives, J&K.
20	Subordinate Office of Science & Technology Department.
21	Director, Social Forestry, J&K.
22	J&K Services Selection Board with staff to be determined by the Chairman.
23	Board of Professional Entrance Examination with staff to be determined by the Chairman.
24	Chairman, J&K Pollution Control Committee.
25	J&K Socially & Economically Backward Classes Commission.
26	J&K Special Tribunal with marginal staff.
27	Managing Directors of all PSUs with skeletal staff.
28	J&K Commercial Taxes Tribunal with marginal staff.
29	DFO, Photo Interpretation Division (Forest Department) with marginal staff.
30	J&K Khadi& Village Industries Board with the staff, to be determined by the Industries & Commerce Department.
31	J&K Housing Board.
32	Chief Wildlife Warden, J&K.
33	Chairman of the Committee for Fixation of Fee Structure of Professional Colleges in the Union territory of Jammu & Kashmir.
34	Chief Engineer, Commercial and Survey Wing.
35	J&K Academy of Art, Culture & Languages with 26 employees.
36	Relief & Rehabilitation Commissioner (Migrants).
37	Director, Fisheries, J&K.
38	Empowered Officer, PMGSY (JKRRDA).
39	Directorate of National Health Mission, J&K.
40	Office of the J&K Medical Supplies Corporation.

41	Chief Engineer, J&K UEED.
42	Mission Director, J&K Skill Development Mission (as per the past practice).
43	Chief Executive Officer, ERA, J&K.
44	Chief Executive Officer, Mission Youth, J&K.
45	Directorate General, Women & Child Development, J&K.
46	Mission Director, ICPS, J&K.
47	Director Colleges, Higher Education Department, J&K.
48	Directorate of Local Funds, Audit & Pensions, J&K.
49	Chief Executive Officer, IWMP, J&K.
50	State Council of Educational Research and Training.

(Shakeeb Arsallan) JKAS
Under Secretary to the Government